

**Summit County Combined General Health District
Board of Health Meeting
Thursday, July 14, 2022 – 5 p.m.
Summit Auditorium – Building A**



MINUTES

Public Conference: 330 926 5796; ID#74883

A. Welcome of Persons Present – Sandy Waino, Public Health Nurse

B. Call to Order – Dr. Cook called the meeting to order at 5:02 p.m.

C. Board Member Roll Call:

Patricia Billow	<i>01/01/2022 -12/31/2025</i>	<i>Present</i>
Dr. James Boex	<i>01/01/2019-12/31/2022</i>	<i>Present</i>
Todd Burdette	<i>03/21/2022-03/20/2027</i>	<i>Absent</i>
Dr. Kimberly Cook	<i>04/01/2021-03/31/2025</i>	<i>Present</i>
Dominic Cugini	<i>04/01/2019-03/31/2023</i>	<i>Present</i>
Lynn Clark	<i>01/01/2019-12/31/2022</i>	<i>Present</i>
Dr. Roberta DePompei	<i>01/01/2020-12/31/2023</i>	<i>Present</i>
Barry Ganoe	<i>05/12/2022-03/31/2024</i>	<i>Present</i>
Dr. Kristine Gill	<i>01/01/2022-12/31/2025</i>	<i>Present</i>
Mary Jo Goss	<i>01/01/2019-12/31/2022</i>	<i>Present</i>
Dan Karant	<i>01/01/2021-12/31/2025</i>	<i>Absent</i>
Dr. Gayleen Kolazcewski	<i>01/01/2020-12/31/2023</i>	<i>Present</i>
Dr. Aleksandra Mamonis	<i>01/01/2020-12/31/2023</i>	<i>Arrived After Roll Call</i>
Jeffrey Snell	<i>04/01/2022-03/31/2026</i>	<i>Present</i>
Marco Sommerville	<i>01/01/2019-12/31/2022</i>	<i>Present</i>
Karen Talbott	<i>01/01/2019-12/31/2022</i>	<i>Present</i>
Dr. Kenneth Varian	<i>04/28/2022-12/31/2024</i>	<i>Arrived After Roll Call</i>
Sheila Williams	<i>01/01/2022-12/31/2025</i>	<i>Present</i>

Others present: Tonia Burford, Angela Burgess, Joanne Emery, Clay Knapp, Eddie Mink, Brenda Pickle, Dr. Erika Sobolewski,, Shaleeta Smith, and Donna Skoda.

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D. Approval of the Minutes of the Regular Board Meeting

Motion by Ms. Clark, seconded by Dr. Boex to approve the Board of Health meeting minutes from June 9, 2022.

Approved by voice vote; Mr. Ganoe abstained.

E. Public and Staff Comments (three minute maximum) – Dr. Cook welcomed Sandy Waino, Public Health Nurse.

F. Reading of Schedule E – Late Filings

SCHEDULE A - PERSONNEL

1. Motion by Mr. Ganoe, seconded by Ms. Clark to approve the appointment of Paris Skinner, Public Health Coordinator, full-time, \$31.77 per hour effective August 1, 2022 (Paris recently graduated with her Masters in Social Work and will work in the Division of Family Health, Maternal Child Health Unit.)

Approved by voice vote.

2. Motion by Dr. Boex, seconded by Ms. Billow to approve the resignation of Nadia Dey, Dietitian, effective July 8, 2022 (Nadia joined SCPH in June of 2022. She resigned due to personal circumstances.)

Approved by voice vote.

G. Motion by Ms. Clark, seconded by Dr. Boex to adopt Resolution No. 027-22, entitled "Approval of the Consent Agenda, Schedules and all matters on the Consent Agenda".

Schedule A	Personnel
Schedule B	Employee Training and Travel
Schedule C	Contracts
Schedule D	Finance
Schedule E	Late Filings

Approved by voice vote; Ms. Talbott abstained

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H. Health Commissioner's Report

- 1. All Staff Picnic** – *Ms. Skoda reported the Holiday Party was not held the past two years due to COVID. An All Staff Picnic will be held in place of the Holiday Party on August 24, 2022. Ms. Williams expressed concern if food is not boxed.*

Motion by Dr. DePompei, seconded by Ms. Williams, to support the All Staff Picnic in an amount not to exceed \$5,000.00 (2022 All Staff Picnic is scheduled for Wednesday, August 24, 2022 at Fairway Center.)

Approved by voice vote; Ms. Williams abstained

- 2. Motion by Dr. Boex, seconded by Ms. Talbott adopting Second Quarter, 2022 Policy and Procedure Manual updates/revisions (See Enclosure.)** *Ms. Skoda reviewed policy revisions including the remote work policy which was presented to Finance & Personnel. Remote training is mandatory. The mandatory Covid vaccine policy was presented to Finance & Personnel. Ms. Skoda advised we go into CMS facilities and are first responders. We have five to six employees that we will work with to determine if they have medical exemption. Mr. Snell asked what fully vaccinated means? Dr. Sobolewski advised up-to-date is two primary series plus one booster. Mr. Snell advised he doesn't believe it should be mandatory. He indicated that vaccine companies are not held accountable; physicians are under pressure to not give exemptions and advised of a negative personal experience. Ms. Billows was opposed to it being mandatory. Mr. Snell advised the exemption is religious or medical. Ms. Goss stated we are partners with the hospital associations and should not deviate from best practices. Ms. Skoda advised an employee's nurse or medical practitioner signs off on medical exemptions. Ms. Skoda advised funding would be lost if employees in home visiting programs are not vaccinated. Any CMS facility requires staff be vaccinated. Ms. Burford advised food and air quality staff that go out into the community also need to be vaccinated to allow programs to function. Ms. Skoda advised we are first responders. We promote vaccines. We're public health. Currently, there are only five or six employees that are not vaccinated. Two may be religious exemptions. Three are refusing the vaccine. The policy reads disciplinary action if not vaccinated. If unvaccinated employees want to wait for Novavax, we would work with them. Currently, the deadline is August 1.*

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Roll Call Vote:

Patricia Billow (Abstain), Dr. James Boex (Aye), Dr. Kimberly Cook (Aye); Lynn Clark (Aye), Dr. Roberta DePompei (Aye), Barry Ganoe (Aye), Dr. Kristine Gill (Aye), Mary Jo Goss (Aye), Dr. Gayleen Kolazcewski (Aye), Dr. Aleksandra Mamonis (Aye), Jeffrey Snell (Nay), Marco Sommerville (Aye; virtual vote), Karen Talbott (Aye), Dr. Kenneth Varian (Aye) and Sheila Williams (Aye).

Motion carried.

- 3. Second Quarter, 2022 Non-Board Contract Report (See Enclosure.)**
- 4. Second Quarter, 2022 Full-Time Equivalency Report (See Enclosure.)**
- 5. Second Quarter, 2022 Strategic Plan Report (See Enclosure.)**
- 6. Timeline: CHA, CHIP, Strategic Plan, Reaccreditation (See Enclosure.) Ms. Skoda reviewed state requirement timelines for 2022, 2023 and 2024.**
- 7. Bylaws Update – Dr. James Boex (See Enclosure.) Dr. Boex reviewed timeline activities of the Bylaws revision group.**
- 8. Retreat Planning – Dr. Kimberly Cook. Dr. Cook advised a survey was sent to Board members looking at retreat dates at the end of August, early September and a few dates in October. The Retreat Committee is targeting a 75 percent attendance of members. The bulk of the retreat will be to review the bylaws, policies and procedures with time to begin to look at the state of industry as we begin background information for succession planning. What we need to know as a board looking forward. Looking at the state health assessment and upcoming legislation; what the industry will be focusing on. Ending with other topics and questions. A facilitator has been lined up: Toby Weber.**
- 9. The Nursing & Medical Advisory Committee will meet immediately after the July 14, 2022 Board Meeting.**
- 10. The Finance & Personnel Committee will meet immediately after the August 11, 2022 Board Meeting.**

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11. Fiscal Report

a) Mileage Reimbursement.

Effective July 1, 2022, the rate for mileage will increase from \$0.585 to \$0.625 per mile (per Resolution No. 343-15 entitled, "Resolution authorizing approval to amend the employee mileage allowance annually to conform to the Internal Revenue Service mileage rate for business use of personal vehicles".)

b) 2021 Independent Auditor's Report *(See Enclosure.) Mr. Knapp advised there were no findings or issues noted. Ms. Skoda thanked Angela Burgess, Clay Knapp and the fiscal staff. Ms. Talbott asked if the state chooses the auditing firm? Ms. Burgess advised the state allows us to bid with an independent firm. We had a five-year bid and allowed to extend for five years. We're in year seven.*

c) COVID-19 Rolling Expense Report *(See Enclosure.)*

Ms. Talbott and Ms. Clark recommended the minutes reflect congratulations to the fiscal staff for a clean audit. Staff letters of appreciation will be mailed and placed in personnel files of responsible staff.

12. Policy and Legislation – No Report

I. Environmental Report

1. 2021 Annual Report *(See Attached.)*

2. Industrial Excess Landfill (IEL) Update *(See Enclosure.) Ms. Burford provided an update on the Superfund site that was active from 1966 to 1980's and received waste from Akron, primarily the rubber industry. The contaminant of concern is 1,4 Dioxane, a synthetic industrial chemical found in paint strippers, dyes, greases, solvents. There is no federal drinking water standard. ODH established the state level at 0.46ppb for drinking water. ODH established showering limit at less than 28ppb. As of July 14, 2022, 30 samples non-detect; 16 samples with detection; 14 samples with results over .56 ppb and 4 homes have connected to AquaOhio water. USEPA is working with AquaOhio to run lines to homes with detection over 0.46 ppb. PRP (Principle Responsible Party/Bridgestone) is providing bottled water to affected residents. All affected residents have been given test results and information from USEPA. Obtaining easements for water lines. Delineation*

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of the plume is not yet defined (longer term project.) Installation of monitoring wells in areas of concern is being considered. SCPH will only be initiated if USEPA requests in future.

J. Clinical Health/Medical Director's Report

- 1. Communicable Disease Report** *(See Enclosure.) Dr. Sobolewski reported 1,053 cases of monkeypox in the United States with 4 in Ohio. We have been doing local testing and sending to the state. Ohio has been deployed some of the vaccine stockpile.*
- 2. COVID-19 Report** *(See Enclosure.) Dr. Sobolewski reported early June saw first case of BA.5 and is now the dominant variant. There are 3.2 million Novavax vaccines in the world.*
- 3. Vector Borne Disease Report** *(See Enclosure.)*

K. Miscellaneous Business - None. No Executive Session.

- ~~1. Motion by _____, seconded by _____, to adjourn into Executive Session at _____ p.m.†
 - a) ~~To conference with an attorney for the Board of Health concerning a dispute involving the Board that is the subject of imminent court action pursuant to ORC 121.22(G)(3), and~~
 - b) ~~To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee pursuant to ORC 121.22(G)(1),~~~~

Roll Call Vote:

**Patricia Billow (), Dr. James Boex (), Todd Burdette (), Dr. Kimberly Cook (),
Lynn Clark (), Dominic Cugini (), Dr. Roberta DePompei (), Barry Ganoe (),
Dr. Kristine Gill (), Mary Jo Goss (), Dan Karant (), Dr. Gayleen Kolazcewski (),
Dr. Aleksandra Mamonis (), Jeffrey Snell (), Marco Sommerville (),
Karen Talbott (), Dr. Kenneth Varian () and Sheila Williams ().**

**Motion by _____, seconded by _____, to reconvene from Executive Session at _____
p.m.**

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Roll Call Vote: _____

~~Patricia Billow (), Dr. James Boex (), Todd Burdette (), Dr. Kimberly Cook (),
Lynn Clark (), Dominic Cugini (), Dr. Roberta DePompei (), Barry Ganoe (),
Dr. Kristine Gill (), Mary Jo Goss (), Dan Karant (), Dr. Gayleen Kolazcewski (),
Dr. Aleksandra Mamonis (), Jeffrey Snell (), Marco Sommerville (),
Karen Talbott (), Dr. Kenneth Varian (), and Sheila Williams ().~~

L. The meeting of the Board of Health adjourned at 6:15 p.m.


Secretary


President Pro Tempore

The next meeting of the Board of Health is scheduled Thursday, August 11, 2022
at 5:00 p.m. - Building A Summit Auditorium

**Summit County Combined General Health District
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SCHEDULE E - LATE FILINGS

SCHEDULE A - PERSONNEL

- 1. Approve the appointment of Paris Skinner, Public Health Coordinator, full-time, \$31.77 per hour effective August 1, 2022** *(Paris recently graduated with her Masters in Social Work and will work in the Division of Family Health, Maternal Child Health Unit.)*
- 2. Approve the resignation of Nadia Dey, Dietitian, effective July 8, 2022** *(Nadia joined SCPH in June of 2022. She resigned due to personal circumstances.)*

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SCHEDULE A - PERSONNEL

- 1. Approve the appointment of Ahmed Hamad, Air Quality Engineer, full time, \$31.77 per hour effective July 18, 2022** *(Ahmed is a recent graduate of the University of Kentucky with a degree in Chemical Engineering and he will work in the Air Quality program.)*
- 2. Approve the appointment of Anna Rodgers, Outreach Specialist, full time, \$18.34 per hour, effective July 18, 2022** *(Anna Rodgers is a graduate of Kent State University with a Bachelor's Degree in Public Health. and will be working in the Division of Family Health with Moms Quit for Two program.)*
- 3. Approve the appointment of Ousman Leigh, Air Quality Engineer, full time, \$31.77 per hour effective August 1, 2022** *(Ousman is a recent graduate of Penn State University with a degree in Environmental Engineering and he will work in the Air Quality program.)*
- 4. Amend the appointment of Rachel Williams, Environmental Health Specialist in Training, full time, \$26.82 per hour, effective August 1, 2022** *(Rachel is a graduate of Fayetteville State University and will work in the Food Safety and Recreation programs.)*
- 5. Approve the appointment of Cynthia Mironets, Dietitian, full time, \$26.82 per hour effective August 1, 2022** *(Cindy is a graduate of the University of Akron Coordinated Program with a B.S. in Nutrition and Dietetics. She will be working in the WIC program as a Dietitian providing nutrition education and counseling to participants.)*
- 6. Approve the promotion of Christopher Barker, from Preparedness and Compliance Supervisor, full time, \$40.18 per hour to Preparedness and Compliance Manager, full time, \$42.85 per hour, effective July 18, 2022** *(Christopher works in Preparedness and Compliance and will oversee all aspects of this unit in his new role.)*
- 7. Approve the promotion of Sara Cochrane, from Environmental Health Specialist, full time, \$29.30 per hour to Environmental Health Coordinator, full time, \$31.77 per hour, effective July 18, 2022** *(Sara will work in the Neighborhood Health unit and will coordinate the Mosquito and Vector control program.)*

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SCHEDULE A – PERSONNEL

- 8. Approve the promotion of Alison Collingsworth, from Clerical Specialist, full time, \$15.90 per hour to Account Clerk 3, full time, \$21.13 per hour effective July 18, 2022 (Alison has worked in Fiscal and Vitals for four months and eight months in COVID CDU.)**
- 9. Approve the promotion of Carmen Sanders, Community Health Worker, full time, \$20.63 per hour to Office Manager, Family Health, full-time, \$21.66 per hour effective July 18, 2022 (Carmen will serve as oversight for the Family Health Division services and programming.)**
- 10. Approve the promotion of Amy Sloan, Office Manager, full time, \$24.66 per hour to Business Coordinator, full time, \$26.82 per hour effective July 18, 2022.**
- 11. Approve the resignation of Melanie Lewis, Accountant, effective July 8, 2022 (Melanie joined SCPH in April of 2021.)**

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SCHEDULE B -- EMPLOYEE TRAINING AND TRAVEL

JULY TRAINING AND TRAVEL REPORT 2022

TRAVEL OVERVIEW

Employee Name(s)	Brianna Elston
Employee Number(s)	4332
Date Attending	08/31/2022
Date Returning	08/31/2022
Multiple Meetings?	Yes/No: No Total # of Meetings: 1
Grant or General Fund?	General Fund

Name of Conference	National Environmental Health Association (NEHA) Exam
Name of Sponsor	Pearson Professional Centers
Address	6155 Rockside Rd Suite 100, Rockside Square
City	Independence
State	OH

COST(S)

Airfare & Luggage	\$0	Lodging	\$0
Shuttle/Rideshare	\$0	Meals	Date:
Parking &/or Tolls	\$0		# of meals: 0
Registration	\$0	Total Cost of Meals	Total \$ amount for day: \$0
Mileage \$.625/mile	Miles traveled: 0 \$ Amount: \$0		

Total Cost of Expenses: Paid time up to 4 hours to take the exam

TRAVEL OVERVIEW

Employee Name(s)	Jessie Wingert
Employee Number(s)	3259
Date Attending	06/22/2022
Date Returning	06/22/2022
Multiple Meetings?	Yes/No: No Total # of Meetings: 1
Grant or General Fund?	Grant

Name of Conference	Ohio Public Health Combined Conference Planning
Name of Sponsor	OPHP
Address	110A Northwoods Blvd
City	Columbus
State	OH

COST(S)

Airfare & Luggage	\$0	Lodging	\$0
Shuttle/Rideshare	\$0		Date:
Parking &/or Tolls	\$0		# of meals: 0
Registration	\$0	Total Cost of Meals	\$0
Mileage \$.625/mile	Miles traveled: 0 \$ Amount: \$0		

Total Cost of Expenses: time only

TRAVEL OVERVIEW

Employee Name(s)	Griffin Brown, Paul Koehler
Employee Number(s)	4239, 2201
Date Attending	07/27/2022
Date Returning	07/27/2022
Multiple Meetings?	Yes/No: No Total # of Meetings: 1
Grant or General Fund?	Grant

Name of Conference	DIS Training
Name of Sponsor	Ohio Department of Health will host the event at the Cuyahoga County Department of Public Health
Address	5550 Venture Dr.
City	Parma
State	OH

COST(S)

Airfare & Luggage	\$0	Lodging	\$0
Shuttle/Rideshare	\$0	Meals	Date:
Parking &/or Tolls	\$0		# of meals: 0
Registration	\$0	Total Cost of Meals	Total \$ amount for day: \$0
Mileage \$.625/mile	Miles traveled: 66 \$ Amount: \$41.25		
Total Cost of Expenses: \$41.25			

TRAVEL OVERVIEW

Employee Name(s)	Cory Kendrick
Employee Number(s)	1119
Date Attending	07/14/2022
Date Returning	07/14/2022
Multiple Meetings?	Yes/No: No Total # of Meetings: 1
Grant or General Fund?	General Fund

Name of Conference	Accreditation Learning Community (ALC)
Name of Sponsor	PHAB
Address	2400 Olentangy River Rd
City	Columbus
State	Ohio

COST(S)

Airfare & Luggage	\$0	Lodging	\$0
Shuttle/Rideshare	\$0	Meals	Date::
Parking &/or Tolls	\$0		# of meals::
Registration	\$0	Total Cost of Meals	Total \$ amount for day::
Mileage \$.625/mile	Miles traveled: 252 \$ Amount: \$147.42		

Total Cost of Expenses: \$147.42

MULTIPLE MEETINGS

TRAVEL OVERVIEW

Employee Name(s)	Rachel Flossie
Employee Number(s)	4115
Date Attending	09/12/2022
Date Returning	09/16/2022
Multiple Meetings?	Yes/No: yes Total # of Meetings: 5
Grant or General Fund?	Grant

Name of Conference	Dyadic Assessment of Natural Caregiver-Child Experiences (DANCE) (Virtual Training)
Name of Sponsor	University of Colorado
Address	13121 E 17th Ave
City	Aurora
State	CO

COST(S)

Airfare & Luggage	\$0	Lodging	\$0
Shuttle/Rideshare	\$0	Meals	Date: # of meals: 0 Total\$ amount for day: \$0
Parking &/or Tolls	\$0		
Registration	\$640.00	Total Cost of Meals	\$0
Mileage \$.625/mile	Miles traveled:0 \$ Amount: \$0		

Total Cost of Expenses: \$640.00

TRAVEL OVERVIEW

Employee Name(s)	Sam Rubens, Julie Brown, Nicole Bradley
Employee Number(s)	2211, 2190, 2159
Date Attending	08/21/2022
Date Returning	08/25/2022
Multiple Meetings?	Yes/No:Yes Total # of Meetings: 5
Grant or General Fund?	Grant

Name of Conference	National Ambient Air Monitoring Conference
Name of Sponsor	USEPA, NACAA
Address	1000 Penn Avenue
City	Pittsburgh
State	PA

COST(S)

Airfare & Luggage	\$0	Lodging	\$2,056.32
Shuttle/Rideshare	\$0	Meals	Date:8/21,8/22,8/23,8/24,8/25 # of meals: 3D, BLD, 3BLD, 3BLD,3BL Total \$ amount for day: \$90, \$180,\$180,\$180, \$90
Parking &/or Tolls	\$90.00		
Registration	\$0	Total Cost of Meals	\$720.00
Mileage \$.625/mile	Miles traveled: 700 \$ Amount: \$409.50		
Total Cost of Expenses: \$3,275.82			

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SCHEDULE C - CONTRACTS

NO CONTRACTS

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SCHEDULE D - FINANCE



SUMMIT COUNTY PUBLIC HEALTH

Cash Statement
As of June 2022

<u>Cash Receipts</u>	<u>General Fund</u>	<u>Special Revenue</u>	<u>Total</u>
Local Taxation	\$1,615,338	\$0	\$1,615,338
State Subsidy	\$786,152	\$0	\$786,152
Environmental Health Fees	\$1,423,677	\$30,031	\$1,453,708
Vital Statistics	\$282,293	\$0	\$282,293
Personal Health Services	\$253,861	\$6,112	\$259,973
Miscellaneous Receipts	\$93,847	\$10,120	\$103,967
Federal Funds Reimbursement	\$10,254	\$5,532,544	\$5,542,798
Local Contracts (Including Akron)	\$1,397,414	\$133,153	\$1,530,567
State Fees	\$540,517	\$0	\$540,517
Rental of Property	\$51,583	\$0	\$51,583
TOTAL CASH RECEIPTS	\$6,454,936	\$5,711,960	\$12,166,896
<u>Cash Disbursements</u>	<u>General Fund</u>	<u>Special Revenue</u>	<u>Total</u>
Salaries	\$2,567,894	\$2,370,780	\$4,938,674
PERS/Workers Comp/Medicare	\$382,931	\$364,071	\$747,002
Health Benefits	\$467,358	\$428,655	\$896,013
Travel	\$30,051	\$22,325	\$52,376
Supplies	\$150,292	\$356,798	\$507,090
Contracts Services/Repairs	\$755,940	\$1,888,270	\$2,644,210
Building Rental	\$12,726	\$73,377	\$86,103
Advertising and Printing	\$15,458	\$95,634	\$111,092
Other Expenses	\$5,976	\$372,838	\$378,814
Equipment	\$163,529	\$134,914	\$298,443
Remittance to State	\$523,709	\$0	\$523,709
TOTAL CASH DISBURSEMENTS	\$5,075,864	\$6,107,662	\$11,183,526
RECEIPTS LESS DISBURSEMENTS	\$1,379,072	(\$395,702)	\$983,370
Transfers/Advances-In	\$0	(\$383,947)	(\$383,947)
Transfers/Advances-Out	\$0	\$383,947	\$383,947
Reserve for Encumbrances	\$14,317,177	\$6,488,948	\$20,806,125
FUND BALANCE	\$15,696,249	\$6,093,246	\$21,789,495



Summit County Public Health

General Fund Executive Summary

June 2022 Financial Report

	<u>2021 YTD</u>	<u>2022 YTD</u>	<u>2021 vs 2022</u>
	<u>Actual</u>	<u>Actual</u>	<u>YTD Variance</u>
<u>Cash Receipts</u>			
Local Taxation	1,615,338	1,615,338	0
State Subsidy	204,339	786,152	581,812
Environmental Health Fees	1,737,931	1,423,677	(314,254)
Vital Statistics	289,912	282,293	(7,618)
Personal Health Services	321,250	253,861	(67,389)
Miscellaneous Receipts	576,235	93,847	(482,388)
Federal Funds Reimbursement	0	10,254	10,254
Local Contracts (Including Akron)	2,032,911	1,397,414	(635,497)
State Fees	545,545	540,517	(5,027)
Rental of Property	52,581	51,583	(998)
TOTAL CASH RECEIPTS	7,376,040	6,454,936	(921,104)
<u>Cash Disbursements</u>			
Salaries	1,682,406	2,567,894	885,488
PERS/Workers Comp/Medicare	250,437	382,931	132,494
Health Benefits	335,006	467,358	132,352
Travel	43,879	30,051	(13,828)
Supplies	153,104	150,292	(2,812)
Contracts Services/Repairs	674,988	755,940	80,952
Building Rental	14,325	12,726	(1,600)
Advertising and Printing	16,611	15,458	(1,154)
Other Expenses	9,627	5,976	(3,651)
Equipment	134,706	163,529	28,823
Remittance to State	506,305	523,709	17,405
TOTAL CASH DISBURSEMENTS	3,821,395	5,075,864	1,254,470
RECEIPTS LESS DISBURSEMENTS	3,554,645	1,379,071	(2,175,574)
Transfers/Advances-In (Receipts)	0	0	0
Transfers/Advances-Out (Disbursements)	0	0	0
Reserve for Encumbrances	9,765,322	14,317,177	4,551,855
FUND BALANCE	13,319,967	15,696,249	2,376,281