

**Summit County Combined General Health District
Board of Health Meeting
Thursday, December 8, 2022 - 5 p.m.
Summit Auditorium - Building A**



MINUTES

Public Conference: 330 926 5796; ID#74883

A. Welcome of Persons Present

B. Call to Order – Mr. Cugini called the meeting to order at 5:03 p.m.

C. Board Member Roll Call:

Patricia Billow	01/01/2022 -12/31/2025	Present
Dr. James Boex	01/01/2019-12/31/2022	Present
Todd Burdette	03/21/2022-03/20/2027	Absent
Vacancy	04/01/2021-03/31/2025	Vacancy
Dominic Cugini	04/01/2019-03/31/2023	Present
Lynn Clark	01/01/2019-12/31/2022	Present
Dr. Roberta DePompei	01/01/2020-12/31/2023	Present
Barry Ganoe	05/12/2022-03/31/2024	Present
Dr. Kristine Gill	01/01/2022-12/31/2025	Present
Mary Jo Goss	01/01/2019-12/31/2022	Present
Dan Karant	01/01/2021-12/31/2025	Present
Dr. Gayleen Kolazcewski	01/01/2020-12/31/2023	Present
Dr. Aleksandra Mamonis	01/01/2020-12/31/2023	Present
Jeffrey Snell	04/01/2022-03/31/2026	Present
Marco Sommerville	01/01/2019-12/31/2022	Absent
Karen Talbott	01/01/2019-12/31/2022	Present
Dr. Kenneth Varian	04/28/2022-12/31/2024	Present
Sheila Williams	01/01/2022-12/31/2025	Present

Others present: Tonia Burford, Angela Burgess, Joanne Emery, Clay Knapp, Eddie Mink, Brenda Pickle, Dr. Erika Sobolewski, Shaleeta Smith and Donna Skoda.

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D. Approval of the Minutes of the Regular Board Meeting

Motion by Mr. Clark, seconded by Dr. Boex to approve the Board of Health meeting minutes from November 10, 2022.

Approved by voice vote.

E. Public and Staff Comments (three minute maximum.) – None.

F. Reading of Schedule E – Late Filings – None.

Motion by _____, seconded by _____ to accept Schedule E – Late Filings:

G. Motion by Mr. Ganoë, seconded by Ms. Clark to adopt Resolution No. 037-22, entitled “Approval of the Consent Agenda, Schedules and all matters on the Consent Agenda”.

Schedule A	Personnel
Schedule B	Employee Training and Travel Expenses
Schedule C	Contracts
Schedule D	Finance
Schedule E	Late Filings

Approved by voice vote.

H. Health Commissioner’s Report

- 1. Employee Compensation Package** – *Ms. Skoda reported a salary survey was completed with a comparison of local health districts and some other governmental agencies. A dental assistant position was reclassified. An HD-9 classification added which includes all licensed professionals. It gives differentiation between those unlicensed. Every employee will receive a compensation letter that will explain what their benefits are and the costs. We asked staff in small group meetings what would make them feel appreciated. It always comes down to food, time and money. Ms. Skoda reviewed proposed compensation package and associated costs. Mr. Flint reviewed Motovosity Recognition Program (an engagement and retention tool focused on recognition) [See Enclosure.]*

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Motion by Ms. Clark, seconded by Dr. DePompei, to adopt Resolution No. 042-22 entitled, "Salary Increase Resolution" (Five percent for all non-bargaining employees subject to the maximum pay levels identified for each pay range effective December 19, 2022 according to the Board of Health Salary Classification Schedule [See Enclosure].)

Approved by voice vote; Jeffrey Snell, Karen Talbott and Sheila Williams abstained.

- 2. Presentation of 2023 Budget (See Enclosure.) – Ms. Skoda reviewed 2022 Highlights and Challenges, Looking Forward 2023 and proposed 2022-2023 projects.**

Motion by Dr. Boex, seconded by Mr. Ganoe, to adopt Resolution No. 038-22 entitled, "Annual Appropriation Resolution for District Health 2023" (See Enclosure.)

Approved by voice vote.

- 3. Motion by Dr. DePompei, seconded by Dr. Gill, to approve the Observance of Legal Holidays for the Year 2023 (See Enclosure.)**

Approved by voice vote.

- 4. 2023 Board of Health Committees Survey – Ms. Skoda reported a survey was sent asking for committee preferences. Results compiled and will be discussed in January.**
- 5. National Council for Mental Health Well-Being Scholarship – Ms. Skoda reported there is a mental health crisis in the United States. Aimee Wade, ADM Board Executive Director, found an opportunity to apply for a partnership scholarship. Ms. Skoda wrote the grant as it was a public health venture. Ms. Wade and I are one of 25 teams selected in the country to do nationwide training around mental health, i.e., suicide prevention, public health strategies, behavioral health and how to integrate into programming using a public health model of prevention.**
- 6. Lynn Clark Board of Health Retirement (11/12/1992 – 12/31/2022.) -- Ms. Clark was presented with an appreciation plaque for 30 years as the Board of Health representative for the City of New Franklin.**

Motion by Dr. Gill, seconded by Mr. Snell to adopt Resolution No. 043-22, Expressing Appreciation and Praise from the Board of Health, Community and Staff of the Summit County Combined General Health District to Lynn Clark.

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Approved by voice vote.

Dr. Boex reported the City of Hudson advised of his replacement as the Board of Health representative to allow another applicant an opportunity to serve. Members thanked Dr. Boex for his service. Mr. Snell reported he sent correspondence to the City of Hudson personally requesting reconsideration.

I. Fiscal Report

- a) Motion by Ms. Talbott, seconded by Dr. Gill, to adopt Resolution No. 039-22 entitled, "Resolution Authorizing Routine Expenses for 2023."**

Approved by voice vote.

- b) Motion by Ms. Billow, seconded by Ms. Talbott, to adopt Resolution No. 040-22 entitled, "Resolution authorizing increase in staff retirement/condolence expenditures."**

Approved by voice vote.

- c) COVID-19 Rolling Expense Report (See Enclosure.)**

7. Policy and Legislation – No Report.

I. Environmental Report

Ms. Burford advised the Licensing Council met and asked for community feedback. Two individuals attended the public meeting from Heinen's to meet SCPH inspectors; no questions on fees.

- 1. Motion by Mr. Ganoë, seconded by Dr. Gill, to adopt Resolution No. 041-22 entitled, "Resolution Replacing Chapter 101, Fees under Title One of the Environmental Health Code of the Summit County Combined General Health District, Repealing Resolutions Inconsistent Therewith and Declaring it an Emergency effective January 1, 2023" (See Enclosure.)**

Approved by voice vote.

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MINUTES

- 2. Pad Thai Update** – Ms. Burford reported the restaurant was closed for nine days. They were able to meet all the conditions on their license revocation and opened for the Thanksgiving holiday. They received training from the Ohio Department of Health. SCPH will check frequently. Ms. Burford thanked the Board for their support. Mr. Cugini advised the team handled the situation with professionalism.

J. Clinical Health/Medical Director's Report


- 1. Medical Director's Report** – Dr. Sobolewski reviewed a Measles Case Summary: Central Ohio Outbreak from the city of Columbus (See Enclosure.) Since the start of the outbreak in November 2022, we have seen 63 cases (of which 25 were hospitalized and 0 have died.)

Dr. Sobolewski reviewed Pneumonia, Influenza and Covid-19 hospitalizations and mortality. Dr. Sobolewski reported an early flu season with mostly Influenza A. There is vaccine fatigue. The southern hemisphere reported an early, severe flu season but didn't correlate to a lot of deaths. One influenza pediatric death in Ohio to date.

- 2. Second Reading of Resolution No. __-22** entitled, "Resolution Replacing the Clinical Health Fee Schedule of the Summit County Combined General Health District, Repealing Resolutions Inconsistent Therewith and Declaring it an Emergency effective January 16, 2023" (See Enclosure.)
- 3. Communicable Disease Report** (See Enclosure.)
- 4. Influenza Surveillance Report** (See Enclosure.)

K. Miscellaneous Business – None.

L. The meeting of the Board of Health adjourned at 6:10 p.m.


Secretary


President

**The next meeting of the Board of Health is scheduled Thursday, January 12, 2022
at 5:00 p.m. - Building A Summit Auditorium**

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SCHEDULE A - PERSONNEL

- 1. Approve the appointment of Bei Lin, Account Clerk, \$21.13 per hour, full-time, effective December 5, 2022** *(Bei has a Bachelors in Accounting from the University of Akron. She will be working in the Fiscal department.)*
- 2. Approve the appointment of Nina Nappi, Administrative Intern, \$13.50 per hour, part-time (not to exceed 28 hours per week), effective January 2, 2023** *(Nina is a student at Kent State University majoring in Public Health with a focus in Clinical Trials.)*
- 3. Approve the promotion of Jennifer Smith, Emergency Preparedness Coordinator, \$36.08 per hour, full-time to Emergency Preparedness Supervisor, \$37.16 per hour, full-time, effective December 5, 2022** *(Jennifer has worked for SCPH since July of 2003. She will be supervising the Emergency Preparedness department.)*
- 4. Approve the change of status for Joan Hall, Epidemiology Coordinator, part-time to full-time, with no change in pay, effective January 2, 2023**

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SCHEDULE B - EMPLOYEE TRAINING AND TRAVEL

DECEMBER TRAINING AND TRAVEL REPORT 2022

TRAVEL OVERVIEW

Employee Name(s)	Jennifer Kale
Employee Number(s)	4078
Date Attending	09/21/2023
Date Returning	09/23/2023
Multiple Meetings?	Yes/No: No Total # of Meetings: 1
Grant or General Fund?	General Fund

Name of Conference	Ohio Dental Association Annual Session
Name of Sponsor	Ohio Dental Assoc
Address	columbus convention center
City	Columbus
State	OH

COST(S)

Airfare & Luggage	\$0	Lodging	\$0
Shuttle/Rideshare	\$0	Meals	Date:
Parking &/or Tolls	\$0		# of meals:
Registration	\$0	Total Cost of Meals	\$0
Mileage \$.625/mile	Miles traveled: 0 \$ Amount: \$0		

Total Cost of Expenses: Time Only

TRAVEL OVERVIEW

Employee Name(s)	Jennifer Kale
Employee Number(s)	4078
Date Attending	03/17/2023
Date Returning	03/17/2023
Multiple Meetings?	Yes/No: No Total # of Meetings: 1
Grant or General Fund?	General Fund

Name of Conference	Ohio Dental Assoc Leadership Institute
Name of Sponsor	Ohio Dental Assoc.
Address	Easton Hilton Columbus
City	Columbus
State	OH

COST(S)

Airfare & Luggage	\$0	Lodging	\$0
Shuttle/Rideshare	\$0	Meals	Date: # of meals: Total \$ amount for day:
Parking &/or Tolls	\$0		
Registration	\$0	Total Cost of Meals	\$0
Mileage \$.625/mile	Miles traveled: 0 \$ Amount: 0		

Total Cost of Expenses: Time Only

TRAVEL OVERVIEW

Employee Name(s)	Jennifer kale
Employee Number(s)	4078
Date Attending	04/14/2023
Date Returning	04/14/2023
Multiple Meetings?	Yes/No: No Total # of Meetings: 1
Grant or General Fund?	General Fund

Name of Conference	Ohio Dental Association Day at the Statehouse
Name of Sponsor	Ohio dental Assoc
Address	Ohio Statehouse
City	Columbus
State	OH

COST(S)

Airfare & Luggage	\$0	Lodging	\$0
Shuttle/Rideshare	\$0	Meals	Date: # of meals: Total \$ amount for day:
Parking &/or Tolls	\$0		
Registration	\$0	Total Cost of Meals	\$0
Mileage \$.625/mile	Miles traveled: \$ Amount: \$0		

Total Cost of Expenses: Time Only

TRAVEL OVERVIEW

Employee Name(s)	Julie Brown and Brianna Olexa
Employee Number(s)	2190 and 4050
Date Attending	11/14/2022
Date Returning	12/30/2022
Multiple Meetings?	Yes/No: No Total # of Meetings: 1 (date TBD)
Grant or General Fund?	General Fund

Name of Conference	Class III Compost Facility Visit
Name of Sponsor	Medina County Health Department
Address	various locations in Medina County
City	Medina
State	OH

COST(S)

Airfare & Luggage	\$0	Lodging	\$0
Shuttle/Rideshare	\$0	Meals	Date: # of meals: Total\$ amount for day:
Parking &/or Tolls	\$0		
Registration	\$0	Total Cost of Meals	\$0
Mileage \$.625/mile	Miles traveled: Will drive SW truck \$ Amount: \$0		
Total Cost of Expenses: \$0			

MULTIPLE MEETINGS

TRAVEL OVERVIEW

Employee Name(s)	Nicole Bradley, Tyson Cramer, Julie Brown
Employee Number(s)	2159, 3275, 2190
Date Attending	01/01/2023
Date Returning	12/31/2023
Multiple Meetings?	Yes/No: Yes Total # of Meetings: 4 - dates TBD
Grant or General Fund?	Grant

Name of Conference	Ohio EPA Technical Services Organization Quarterly Meetings
Name of Sponsor	Ohio EPA Air Lab
Address	4675 Homer Ohio Lane
City	Groveport
State	OH

COST(S)

Airfare & Luggage	\$0	Lodging	\$0
Shuttle/Rideshare	\$0	Meals	Date: # of meals: Total\$ amount for day:
Parking &/or Tolls	\$0		
Registration	\$0	Total Cost of Meals	\$0
Mileage \$.625/mile	Miles traveled: 1,100 \$ Amount: \$687.50		

Total Cost of Expenses: \$687.50

TRAVEL OVERVIEW

Employee Name(s)	Sam Rubens, Julie Brown, Nicole Bradley, Lee Ann Hinkle, Dawn Meyers, Tyson Cramer, Yanwei Li, Laura Miracle, Sean Vadas, Kelly Kanoza, Connor Moroney, Ahmed Hamad, Mingxian Ma, Ousman Leigh
Employee Number(s)	2211, 2190, 2159, 2198, 2205, 3275, 4385, 2206, 2216, 2221, 4259, 4409, 4301, 4412
Date Attending	01/01/2023
Date Returning	12/31/2023
Multiple Meetings?	Yes/No: Yes, dates TBD Total # of Meetings: up to 12, locations TBD
Grant or General Fund?	Grant

Name of Conference	Various Ohio EPA visits for training or enforcement
Name of Sponsor	Ohio EPA
Address	various locations in greater Columbus
City	Columbus
State	OH

COST(S)

Airfare & Luggage	\$0	Lodging	\$0
Shuttle/Rideshare	\$0	Meals	Date:
Parking &/or Tolls	\$120.00		# of meals:
Registration	\$0	Total Cost of Meals	\$0
Mileage \$.625/mile	Miles traveled: 2,000 (if no air car avail) \$ Amount: \$1,250.00		
Total Cost of Expenses: \$1,370.00			

TRAVEL OVERVIEW

Employee Name(s)	Sam Rubens, Sean Vadas, Julie Brown
Employee Number(s)	2211, 2216, 2190
Date Attending	01/01/2023
Date Returning	12/31/2023
Multiple Meetings?	Yes/No: Yes Total # of Meetings: 4 - dates TBD
Grant or General Fund?	Grant

Name of Conference	NOACA Quarterly Meetings
Name of Sponsor	Northeast Ohio Areawide Coordinating Agency (NOACA)
Address	1299 Superior Ave.
City	Cleveland
State	OH

COST(S)

Airfare & Luggage	\$0	Lodging	\$0
Shuttle/Rideshare	\$0	Meals	Date: # of meals: Total\$ amount for day:
Parking &/or Tolls	\$60.00		
Registration	\$0	Total Cost of Meals	\$0
Mileage \$.625/mile	Miles traveled: 320 (if no air car avail)\$ Amount: \$200.00		

Total Cost of Expenses: \$260.00

TRAVEL OVERVIEW

Employee Name(s)	Sam Rubens, Julie Brown, Nicole Bradley, Lee Ann Hinkle, Dawn Meyers, Tyson Cramer, Yanwei Li, Laura Miracle, Sean Vadas, Kelly Kanoza, Connor Moroney, Ahmed Hamad, Mingxian Ma, Tonia Burford, Sue Cummings, Ousman Leigh, Aaron Moore
Employee Number(s)	2211, 2190, 2159, 2198, 2205, 3275, 4385, 2206, 2216, 2221, 4259, 4409, 4301, 2191, 4409, 4412, 4049
Date Attending	01/01/2023
Date Returning	12/31/2023
Multiple Meetings?	Yes/No: Yes Total # of Meetings: travel throughout year
Grant or General Fund?	Grant
Name of Conference	Regional travel across the Air Quality regulatory region of Summit, Portage and Medina counties for the calendar year
Name of Sponsor	SCPH
Address	various locations throughout Summit, Portage and Medina Counties
City	Summit, Portage and Medina Counties
State	OH

COST(S)

Airfare & Luggage	\$0	Lodging	\$0
Shuttle/Rideshare	\$0	Meals	Date:
Parking &/or Tolls	\$100.00		# of meals:
Registration	\$0	Total Cost of Meals	Total \$ amount for day:
Mileage \$.625/mile	Miles traveled: 1800 (if no air car avail)\$ Amount: \$1,125.00		
Total Cost of Expenses: \$1,225.00			

TRAVEL OVERVIEW

Employee Name(s)	Sam Rubens, Julie Brown
Employee Number(s)	2211, 2190
Date Attending	01/01/2023
Date Returning	12/31/2023
Multiple Meetings?	Yes/No: Yes Total # of Meetings: 4 - dates TBD
Grant or General Fund?	Grant

Name of Conference	Air Monitoring Managers Workgroup Quarterly Meetings
Name of Sponsor	Ohio EPA
Address	various locations in greater Columbus
City	Columbus
State	OH

COST(S)

Airfare & Luggage	\$0	Lodging	\$0
Shuttle/Rideshare	\$0	Meals	Date: # of meals: Total\$ amount for day:
Parking &/or Tolls	\$60.00		
Registration	\$0	Total Cost of Meals	\$0
Mileage \$.625/mile	Miles traveled: 1,100 (if no air car avail) \$ Amount: \$687.50		

Total Cost of Expenses: \$747.50

TRAVEL OVERVIEW

Employee Name(s)	Sam Rubens, Sean Vadas, Julie Brown
Employee Number(s)	2211, 2216, 2190
Date Attending	01/01/2023
Date Returning	12/31/2023
Multiple Meetings?	Yes/No: Yes - locations TBD Total # of Meetings: 4 - dates TBD
Grant or General Fund?	Grant

Name of Conference	OLAPCOA Quarterly Meetings
Name of Sponsor	Ohio Local Air Pollution Control Officers Association (OLAPCOA)
Address	various locations in greater Columbus
City	Columbus
State	OH

COST(S)

Airfare & Luggage	\$0	Lodging	\$0
Shuttle/Rideshare	\$0	Meals	Date:
Parking &/or Tolls	\$60.00		# of meals:
Registration	\$0	Total Cost of Meals	Total \$ amount for day:
Mileage \$.625/mile	Miles traveled: 1,100 (if no air car avail) \$ Amount: \$687.50		
Total Cost of Expenses: \$747.50			

TRAVEL OVERVIEW

Employee Name(s)	Sean Vadas, Sam Rubens
Employee Number(s)	2216, 2211
Date Attending	01/01/2023
Date Returning	12/31/2023
Multiple Meetings?	Yes/No: Yes Total # of Meetings: 6 - dates TBD
Grant or General Fund?	Grant

Name of Conference	Ohio EPA Permitting and Enforcement committee bi-monthly meetings
Name of Sponsor	Ohio EPA
Address	50 W. Town St., Suite 700
City	Columbus
State	OH

COST(S)

Airfare & Luggage	\$0	Lodging	\$0
Shuttle/Rideshare	\$0	Meals	Date: # of meals: Total\$ amount for day:
Parking &/or Tolls	\$90.00		
Registration	\$0	Total Cost of Meals	\$0
Mileage \$.625/mile	Miles traveled: 1,600 (if no air car avail) \$ Amount: \$1,000.00		
Total Cost of Expenses: \$1,090.00			

TRAVEL OVERVIEW

Employee Name(s)	Nicole Bradley, Tyson Cramer, Julie Brown
Employee Number(s)	2159, 3275, 2190
Date Attending	01/01/2023
Date Returning	12/31/2023
Multiple Meetings?	Yes/No: Yes Total # of Meetings: TBD - up to 8
Grant or General Fund?	Grant

Name of Conference	Calibration of Air Monitors
Name of Sponsor	Ohio EPA Air Lab
Address	4675 Homer Ohio Lane
City	Groveport
State	OH

COST(S)

Airfare & Luggage	\$0	Lodging	\$0
Shuttle/Rideshare	\$0	Meals	Date: # of meals: Total \$ amount for day:
Parking &/or Tolls	\$0		
Registration	\$0	Total Cost of Meals	\$0
Mileage \$.625/mile	Miles traveled: 1620 (if no air car avail) \$ Amount: \$1,012.50		
Total Cost of Expenses: \$1,012.50			

TRAVEL OVERVIEW

Employee Name(s)	Julie Brown, Yanwei Li, Tyson Cramer
Employee Number(s)	2190, 4385, 3275
Date Attending	01/01/2023
Date Returning	12/31/2023
Multiple Meetings?	Yes/No: Yes - various locations Total # of Meetings: 4 - dates TBD
Grant or General Fund?	Grant

Name of Conference	Asbestos Work Group Quarterly Meetings
Name of Sponsor	Ohio EPA
Address	various locations around greater Columbus
City	Columbus
State	OH

COST(S)

Airfare & Luggage	\$0	Lodging	\$0
Shuttle/Rideshare	\$0	Meals	Date:
Parking &/or Tolls	\$60.00		# of meals:
Registration	\$0	Total Cost of Meals	Total \$ amount for day:
Mileage \$.625/mile	Miles traveled: 1,100 (if no air car avail) \$ Amount: \$687.50		
Total Cost of Expenses: \$747.50			

TRAVEL OVERVIEW

Employee Name(s)	Nicole Bradley, Sara Cochrane
Employee Number(s)	2159, 4044
Date Attending	01/01/2023
Date Returning	12/31/2023
Multiple Meetings?	Yes/No: Yes - various locations Total # of Meetings: up to 12, dates TBD
Grant or General Fund?	General Fund

Name of Conference	OEHA Regional Travel
Name of Sponsor	Ohio Environmental Health Association (OEHA)
Address	various locations
City	various
State	OH

COST(S)

Airfare & Luggage	\$0	Lodging	\$0
Shuttle/Rideshare	\$0	Meals	Date:
Parking &/or Tolls	\$60.00		# of meals:
Registration	\$0	Total Cost of Meals	Total \$ amount for day:
Mileage \$.625/mile	Miles traveled: 1,200 \$ Amount: \$750.00		

Total Cost of Expenses: \$810.00 (paid from air grant for Nicole or general fund for Sara)

TRAVEL OVERVIEW

Employee Name(s)	Julie Brown, Yanwei Li, Tyson Cramer
Employee Number(s)	2190, 4385, 3275
Date Attending	01/01/2023
Date Returning	12/31/2023
Multiple Meetings?	Yes/No: Yes - 2 per person Total # of Meetings: 6 - dates TBD
Grant or General Fund?	Grant

Name of Conference	TSI Asbestos Training - VIRTUAL (online) refresher courses
Name of Sponsor	Training Services International (TSI)
Address	33150 Lakeland Blvd.
City	Eastlake
State	OH

COST(S)

Airfare & Luggage	\$0	Lodging	\$0
Shuttle/Rideshare	\$0	Meals	Date:
Parking &/or Tolls	\$0		# of meals:
Registration	229 per class X 6 classes = 1374	Total Cost of Meals	Total \$ amount for day:
Mileage \$.625/mile	Miles traveled:		\$0
	\$ Amount: \$0		
Total Cost of Expenses: \$1,374.00			

TRAVEL OVERVIEW

Employee Name(s)	Nicole Bradley, Tyson Cramer, Julie Brown
Employee Number(s)	2159, 3275, 2190
Date Attending	01/01/2023
Date Returning	12/31/2023
Multiple Meetings?	Yes/No: Yes if necessary Total # of Meetings: up to 6 - dates TBD
Grant or General Fund?	Grant

Name of Conference	Lake County - Air Quality Division (for cross training/borrowing equipment)
Name of Sponsor	Lake County Health Department
Address	5966 Heisley Rd.
City	Mentor
State	OH

COST(S)

Airfare & Luggage	\$0	Lodging	\$0
Shuttle/Rideshare	\$0	Meals	Date:
Parking &/or Tolls	\$0		# of meals:
Registration	\$0	Total Cost of Meals	Total \$ amount for day:
Mileage \$.625/mile	Miles traveled: 720 (if no air car avail) \$ Amount: \$450.00		
Total Cost of Expenses: \$450.00			

TRAVEL OVERVIEW

Employee Name(s)	Nicole Bradley, Tyson Cramer, Julie Brown
Employee Number(s)	2159, 3275, 2190
Date Attending	01/01/2023
Date Returning	12/31/2023
Multiple Meetings?	Yes/No: Yes if necessary Total # of Meetings: up to 6 - dates TBD
Grant or General Fund?	Grant

Name of Conference	Cleveland Dept of Air Quality (for cross training/borrowing equipment)
Name of Sponsor	Cleveland Public Health
Address	75 Erieview Plaza plus various locations for training
City	Cleveland
State	OH

COST(S)

Airfare & Luggage	\$0	Lodging	\$0
Shuttle/Rideshare	\$0	Meals	Date: # of meals: Total\$ amount for day:
Parking &/or Tolls	\$90.00		
Registration	\$0	Total Cost of Meals	\$0
Mileage \$.625/mile	Miles traveled: 480 \$ Amount: \$300.00		

Total Cost of Expenses: \$390.00

TRAVEL OVERVIEW

Employee Name(s)	Nicole Bradley, Tyson Cramer, Julie Brown, Yanwei Li
Employee Number(s)	2159, 3275, 2190, 4385
Date Attending	01/01/2023
Date Returning	12/31/2023
Multiple Meetings?	Yes/No: Yes if necessary Total # of Meetings: up to 6 - dates TBD
Grant or General Fund?	Grant

Name of Conference	Canton Air Quality (for cross training/borrowing equipment)
Name of Sponsor	Canton City Health Dept
Address	various locations in Stark County
City	Stark County
State	OH

COST(S)

Airfare & Luggage	\$0	Lodging	\$0
Shuttle/Rideshare	\$0	Meals	Date:
Parking &/or Tolls	\$60.00		# of meals:
Registration	\$0	Total Cost of Meals	Total \$ amount for day:
Mileage \$.625/mile	Miles traveled: 480 (if no air car avail) \$ Amount: \$300.00		
Total Cost of Expenses: \$360.00			

TRAVEL OVERVIEW

Employee Name(s)	Jennifer Kale
Employee Number(s)	4078
Date Attending	04/08/2023
Date Returning	04/09/2023
Multiple Meetings?	Yes/No: Yes Total # of Meetings: 2
Grant or General Fund?	General Fund

Name of Conference	Case Western Reserve School of Dental Medicine Visiting Committee
Name of Sponsor	Case Western Reserve University
Address	9601 Chester Ave
City	Cleveland
State	OH

COST(S)

Airfare & Luggage	\$0	Lodging	\$0
Shuttle/Rideshare	\$0	Meals	Date:
Parking &/or Tolls	\$0		# of meals:
Registration	\$0	Total Cost of Meals	\$0
Mileage \$.625/mile	Miles traveled: 0 \$ Amount: \$0		
Total Cost of Expenses: Time only			

TRAVEL OVERVIEW

Employee Name(s)	Jennifer Kale
Employee Number(s)	4078
Date Attending	01/09/2023
Date Returning	12/31/2023
Multiple Meetings?	Yes/No: Yes Total # of Meetings: 4
Grant or General Fund?	General Fund

Name of Conference	Oral Health Ohio Board Meeting
Name of Sponsor	Oral Health Ohio
Address	720 E. Pete Rose Way
City	Cincinnati
State	OH

COST(S)

Airfare & Luggage	\$0	Lodging	\$0
Shuttle/Rideshare	\$0	Meals	Date: # of meals: Total \$ amount for day:
Parking &/or Tolls	\$0		
Registration	\$0	Total Cost of Meals	\$0
Mileage \$.625/mile	Miles traveled: 0 \$ Amount: \$0		
Total Cost of Expenses: Time Only			

TRAVEL OVERVIEW

Employee Name(s)	Jennifer Kale
Employee Number(s)	4078
Date Attending	01/20/2023
Date Returning	12/31/2023
Multiple Meetings?	Yes/No: Yes Total # of Meetings: 4
Grant or General Fund?	General Fund

Name of Conference	Ohio Dental Assoc. Foundation
Name of Sponsor	Ohio Dental Assoc.
Address	1301 Dublin Rd
City	Columbus
State	OH

COST(S)

Airfare & Luggage	\$0	Lodging	\$0
Shuttle/Rideshare	\$0	Meals	Date: # of meals: Total \$ amount for day:
Parking &/or Tolls	\$0		
Registration	\$0	Total Cost of Meals	\$0
Mileage \$.625/mile	Miles traveled: 0 \$ Amount: \$0		
Total Cost of Expenses: Time Only			

TRAVEL OVERVIEW

Employee Name(s)	Employee 1, Employee 2, Employee 3, Employee 4 (from food and recreation program)
Employee Number(s)	Varies
Date Attending	01/01/2023
Date Returning	12/31/2023
Multiple Meetings?	Yes/No: Yes Total # of Meetings: 4
Grant or General Fund?	General Fund

Name of Conference	NE OH Food Round Table
Name of Sponsor	
Address	
City	
State	

COST(S)

Airfare & Luggage	\$0	Lodging	\$0
Shuttle/Rideshare	\$0	Meals	Date: # of meals: Total \$ amount for day:
Parking &/or Tolls	\$0		
Registration	\$0	Total Cost of Meals	\$0
Mileage \$.625/mile	Miles traveled: Varies \$ Amount: \$750.00		

Total Cost of Expenses: up to \$750.00 if agency vehicle is not available

TRAVEL OVERVIEW

Employee Name(s)	Employee 1, Employee 2
Employee Number(s)	Varies
Date Attending	01/01/2023
Date Returning	12/31/2023
Multiple Meetings?	Yes/No: Yes Total # of Meetings: Varies
Grant or General Fund?	General Fund

Name of Conference	Harmful Algal Bloom Samples
Name of Sponsor	Northeast Ohio Regional Sewer District
Address	4747 East 49th St
City	Cuyahoga Heights
State	OH

COST(S)

Airfare & Luggage	\$0	Lodging	\$0
Shuttle/Rideshare	\$0	Meals	Date: # of meals: Total \$ amount for day:
Parking &/or Tolls	\$0		
Registration	\$0	Total Cost of Meals	\$0
Mileage \$.625/mile	Miles traveled: Varies \$ Amount: \$175.00		
Total Cost of Expenses: up to \$175.00 if agency vehicle unavailable			

TRAVEL OVERVIEW

Employee Name(s)	Varies
Employee Number(s)	Water Quality Staff
Date Attending	01/01/2023
Date Returning	12/31/2023
Multiple Meetings?	Yes/No: Yes Total # of Meetings: varies
Grant or General Fund?	General Fund

Name of Conference	Mogadore Stormwater Sampling in Portage County
Name of Sponsor	
Address	
City	
State	

COST(S)

Airfare & Luggage	\$0	Lodging	\$0
Shuttle/Rideshare	\$0	Meals	Date:
Parking &/or Tolls	\$0		# of meals:
Registration	\$0	Total Cost of Meals	Total \$ amount for day:
Mileage \$.625/mile	Miles traveled: 200 \$ Amount: \$125.00		
Total Cost of Expenses: \$125.00			

TRAVEL OVERVIEW

Employee Name(s)	Water Quality Staff
Employee Number(s)	varies
Date Attending	01/01/2023
Date Returning	12/31/2023
Multiple Meetings?	Yes/No: Yes Total # of Meetings: varies
Grant or General Fund?	General Fund

Name of Conference	Eastern Laboratory Services Round table Meetings
Name of Sponsor	
Address	1035 Medina Rd., #500
City	Medina
State	OH

COST(S)

Airfare & Luggage	\$0	Lodging	\$0
Shuttle/Rideshare	\$0	Meals	Date:
Parking &/or Tolls	\$0		# of meals:
Registration	\$0	Total Cost of Meals	Total \$ amount for day:
Mileage \$.625/mile	Miles traveled: 200 \$ Amount: \$125.00		
Total Cost of Expenses: \$125.00			

TRAVEL OVERVIEW

Employee Name(s)	Varies, Water Quality Staff
Employee Number(s)	2-4 people
Date Attending	01/01/2023
Date Returning	12/31/2023
Multiple Meetings?	Yes/No: Yes Total # of Meetings: varies
Grant or General Fund?	General Fund

Name of Conference	Northeast Ohio Sewage Roundatble
Name of Sponsor	
Address	varies
City	
State	

COST(S)

Airfare & Luggage	\$0	Lodging	\$0
Shuttle/Rideshare	\$0	Meals	Date:
Parking &/or Tolls	\$0		# of meals:
Registration	\$0	Total Cost of Meals	Total\$ amount for day:
Mileage \$.625/mile	Miles traveled: 200 \$ Amount: \$125.00		
Total Cost of Expenses: \$125.00			

TRAVEL OVERVIEW

Employee Name(s)	Brooke Semonin, Griffin Brown, Frank Osco, Kayla Petranic
Employee Number(s)	2166423932984380
Date Attending	01/01/2023
Date Returning	12/31/2023
Multiple Meetings?	Yes/No: Yes Total # of Meetings:
Grant or General Fund?	Grant

Name of Conference	HIV/STI Grant - Travel
Name of Sponsor	ODH
Address	
City	
State	

COST(S)

Airfare & Luggage	\$0	Lodging	\$0
Shuttle/Rideshare	\$0	Meals	Date:
Parking &/or Tolls	\$0		# of meals:
Registration	\$0	Total Cost of Meals	Total \$ amount for day:
Mileage \$.625/mile	Miles traveled: 2,019 \$ Amount: \$1,261.88		
Total Cost of Expenses: \$1,261.88			

TRAVEL OVERVIEW

Employee Name(s)	Megan Sutherland, Paris Skinner, Amar Gajmere, Kristen Harris, Stephanie Roy, Shaleeta Smith
Employee Number(s)	4266, 4411, 4355, 4416, 4391, 4122
Date Attending	01/01/2023
Date Returning	12/31/2023
Multiple Meetings?	Yes/No: Yes Total # of Meetings: 14
Grant or General Fund?	General Fund

Name of Conference	Diaper and Baby Supply Pick Ups
Name of Sponsor	Project Make Kids Count
Address	6961 Southern Blvd, Suite A
City	Youngstown
State	Ohio

COST(S)

Airfare & Luggage	\$0	Lodging	\$0
Shuttle/Rideshare	\$0	Meals	Date:
Parking &/or Tolls	\$0		# of meals:
Registration	\$0	Total Cost of Meals	Total \$ amount for day:
Mileage \$.625/mile	Miles traveled: 1,680 \$ Amount: \$1,050.00		
Total Cost of Expenses: \$1,050.00			

TRAVEL OVERVIEW

Employee Name(s)	Sue Cummings, New Hire
Employee Number(s)	3234, New Hire
Date Attending	01/01/2023
Date Returning	12/31/2023
Multiple Meetings?	Yes/No: Yes Total # of Meetings: 5
Grant or General Fund?	General Fund

Name of Conference	Smoke Free Ohio (SFO) Court Hearings
Name of Sponsor	Ohio Department of Health
Address	246 N. High St
City	Columbus
State	OH

COST(S)

Airfare & Luggage	\$0	Lodging	\$0
Shuttle/Rideshare	\$0	Meals	Date:
Parking &/or Tolls	\$0		# of meals:
Registration	\$0	Total Cost of Meals	Total \$ amount for day:
Mileage \$.625/mile	Miles traveled: 200 \$ Amount: \$112.00		
Total Cost of Expenses: \$112.00			

TRAVEL OVERVIEW

Employee Name(s)	Donna Skoda
Employee Number(s)	1087
Date Attending	01/01/2023
Date Returning	12/31/2023
Multiple Meetings?	Yes/No: yes Total # of Meetings: 12
Grant or General Fund?	General Fund

Name of Conference	AOHC NE Regional Meetings
Name of Sponsor	AOHC
Address	Varies
City	Varies
State	Ohio

COST(S)

Airfare & Luggage	\$0	Lodging	\$0
Shuttle/Rideshare	\$0	Meals	Date: # of meals: Total\$ amount for day:
Parking &/or Tolls	\$0		
Registration	\$0	Total Cost of Meals	\$0
Mileage \$.625/mile	Miles traveled: 1,620 \$ Amount: \$1,012.50		
Total Cost of Expenses: \$1,012.50			

TRAVEL OVERVIEW

Employee Name(s)	Donna Skoda
Employee Number(s)	1087
Date Attending	01/01/2023
Date Returning	12/31/2023
Multiple Meetings?	Yes/No: Yes Total # of Meetings: 12
Grant or General Fund?	General Fund

Name of Conference	AOHC
Name of Sponsor	AOHC
Address	
City	Columbus
State	Ohio

COST(S)

Airfare & Luggage	\$0	Lodging	\$0
Shuttle/Rideshare	\$0	Meals	Date:
Parking &/or Tolls	\$0		# of meals:
Registration	\$0	Total Cost of Meals	Total \$ amount for day:
Mileage \$.625/mile	Miles traveled: 3,240 \$ Amount: \$2,025.00		
Total Cost of Expenses: \$2,025.00			

TRAVEL OVERVIEW

Employee Name(s)	Donna Skoda
Employee Number(s)	1087
Date Attending	01/01/2023
Date Returning	12/31/2023
Multiple Meetings?	Yes/No: Yes Total # of Meetings: 6
Grant or General Fund?	General Fund

Name of Conference	NEOMED
Name of Sponsor	Office of Public Health Practice
Address	Varies
City	Varies
State	Ohio

COST(S)

Airfare & Luggage	\$0	Lodging	\$0
Shuttle/Rideshare	\$0	Meals	Date: # of meals: Total \$ amount for day:
Parking &/or Tolls	\$0		
Registration	\$0	Total Cost of Meals	\$0
Mileage \$.625/mile	Miles traveled: 1,500 \$ Amount: \$937.50		
Total Cost of Expenses: \$937.50			

TRAVEL OVERVIEW

Employee Name(s)	Clay Knapp
Employee Number(s)	4282
Date Attending	03/01/2023
Date Returning	12/31/2023
Multiple Meetings?	Yes/No: Yes Total # of Meetings: 6
Grant or General Fund?	General Fund

Name of Conference	Fiscal Officers Meetings
Name of Sponsor	Various Ohio local health departments
Address	Multiple
City	Multiple
State	OH

COST(S)

Airfare & Luggage	\$0	Lodging	\$0
Shuttle/Rideshare	\$0	Meals	Date:
Parking &/or Tolls	\$0		# of meals:
Registration	\$0	Total Cost of Meals	Total \$ amount for day:
Mileage \$.625/mile	Miles traveled: 800 \$ Amount: \$500.00		
Total Cost of Expenses: \$500.00			

**Summit County Combined General Health District
Board of Health Meeting
Thursday, December 8, 2022 – 5 p. m.
Summit Auditorium – Building A**



SCHEDULE C - CONTRACTS

A. Support Services

- 1. Adopt Contract No. 141297 authorizing an agreement between Case Western Reserve University and Summit County Combined General Health District for the purpose of providing professional services to survey, analyze and report youth risk behavior data for Summit County** *(pending Prosecutor approval for the period of January 1, 2023 to December 31, 2024 in an amount not to exceed \$220,246.00 payable to Case Western Reserve University.)*
- 2. Adopt Contract No. 141298 authorizing an agreement between Alcohol, Drug Addiction, and Mental Health Services Board and Summit County Combined General Health District for the purpose of reimbursing SCPH 50% of the cost for the youth risk behavior survey for Summit County** *(pending Prosecutor approval for the period of January 1, 2023 to December 31, 2024 in an amount not to exceed \$110,123.00 payable to SCPH.)*
- 3. Adopt Contract No. 141301 authorizing a second amendment to modify the contract not to exceed amount between the Brewer-Garrett Company and Summit County Combined General Health District for janitorial, grounds and facility management services** *(pending Prosecutor approval for the period January 1, 2019 through January 31, 2023 in an amount not to exceed \$2,396,927.00 payable to Brewer-Garrett Company.)*
- 4. Adopt Contract No. 141303 authorizing an amended intergovernmental agreement between the County of Summit, Ohio and the Summit County Combined General Health District to increase the contract amount for the provision of security services by the Summit County Sheriff** *(pending Prosecutor approval for the period January 1, 2022 through December 31, 2023 in an amount not to exceed \$373,689.00 payable to the County of Summit.)*

B. Clinical Health

- 1. Adopt Contract No. 141287 authorizing an agreement between The Ursuline Center and Summit County Combined General Health District to provide HIV testing and HIV/STI Prevention Planning Region 4 in the State of Ohio** *(pending Prosecutor approval for the period January 1, 2023 through December 31, 2023, in an amount not to exceed \$32,405.33, payable to The Ursuline Center.)*

**Summit County Combined General Health District
Board of Health Meeting
Thursday, December 8, 2022 - 5 p. m.
Summit Auditorium - Building A**



SCHEDULE C - CONTRACTS

2. **Adopt Contract No. 141288 authorizing an agreement between Equitas Health and Summit County Combined General Health District to provide HIV testing and HIV/STI Prevention Planning Region 4 in the State of Ohio** *(pending Prosecutor approval for the period January 1, 2023 through December 31, 2023, in an amount not to exceed \$68,258.27, payable to Equitas Health.)*
 3. **Adopt Contract No. 141289 authorizing an agreement between Community AIDs Network Akron Pride (CANAPI) and Summit County Combined General Health District to provide HIV testing and HIV/STI Prevention Planning Region 4 in the State of Ohio** *(pending Prosecutor approval for the period January 1, 2023 through December 31, 2023, in an amount not to exceed \$65,316.86, payable to Community AIDs Network Akron Pride.)*
 4. **Adopt Contract No. 141290 authorizing an agreement between Warren City Health Department and Summit County Combined General Health District to provide HIV testing and HIV/STI Prevention Planning Region 4 in the State of Ohio** *(pending Prosecutor approval for the period January 1, 2023 through December 31, 2023, in an amount not to exceed \$92,326.00, payable to Warren City Health Department.)*
 5. **Adopt Contract No. 141291 authorizing an agreement between Warren City Health Department and Summit County Combined General Health District to provide STI testing and HIV/STI Prevention Planning Region 4 in the State of Ohio** *(pending Prosecutor approval for the period January 1, 2023 through December 31, 2023, in an amount not to exceed \$111,488.00, payable to Warren City Health Department.)*
- C. Environmental Health**
1. **Adopt Contract No. 141300 authorizing an agreement between Summit/Akron Solid Waste Management Authority and Summit County Combined General Health District for the management of solid waste programming** *(pending Prosecutor approval for the period January 1, 2023 through December 31, 2023, in an amount not to exceed \$155,000.00, payable to the Summit County Combined General Health District.)*

**Summit County Combined General Health District
Board of Health Meeting
Thursday, December 8, 2022 – 5 p. m.
Summit Auditorium – Building A**



SCHEDULE C - CONTRACTS

D. Family Health

- 1. Adopt Contract No. 141292 authorizing an agreement between the Ohio Department of Jobs and Family Services and Summit County Combined General Health District to provide Diaper Banks and Community Baby Showers to TANF eligible pregnant and postpartum individuals in Summit County (pending Prosecutor approval for the period January 1, 2023 through December 31, 2023, in an amount not to exceed \$80,000.00, payable to the Summit County Combined General Health District.)**
- 2. Adopt Contract No. 141295 authorizing an amended agreement between Family Promise of Summit County and Summit County Combined General Health District to increase the contract dollar amount of the Homeless Youth Prevention agreement (pending Prosecutor approval for the period July 18, 2022 through June 30, 2023, in an amount not to exceed \$30,000.00, payable to Family Promise of Summit County.)**
- 3. Adopt Contract No. 141296 authorizing an amended agreement between Summit County Continuum of Care and Summit County Combined General Health District to increase the contract dollar amount of the Homeless Youth Prevention agreement (pending Prosecutor approval for the period July 18, 2022 through June 30, 2023, in an amount not to exceed \$100,000.00, payable to Summit County Continuum of Care.)**
- 4. Adopt Contract No. 141299 authorizing an amended agreement between Gus Johnson Community Foundation, Inc. and Summit County Combined General Health District to increase the contract dollar amount of the Homeless Moms and Babies agreement (pending Prosecutor approval for the period July 18, 2022 through June 30, 2023, in an amount not to exceed \$30,000.00, payable to Gus Johnson Community Foundation, Inc.)**

**Summit County Combined General Health
District Board of Health Meeting
Thursday, December 8, 2022 5:00p.m.
Summit Auditorium - Building A**



SCHEDULE D - FINANCE



SUMMIT COUNTY PUBLIC HEALTH

Cash Statement As of November 2022

<u>Cash Receipts</u>	<u>General Fund</u>	<u>Special Revenue</u>	<u>Total</u>
Local Taxation	\$3,230,675	\$0	\$3,230,675
State Subsidy	\$786,152	\$0	\$786,152
Environmental Health Fees	\$2,164,429	\$199,838	\$2,364,267
Vital Statistics	\$539,614	\$0	\$539,614
Personal Health Services	\$503,402	\$9,293	\$512,695
Miscellaneous Receipts	\$247,126	\$11,070	\$258,196
Federal Funds Reimbursement	\$18,953	\$9,736,555	\$9,755,508
Local Contracts (Including Akron)	\$3,486,256	\$673,936	\$4,160,192
State Fees	\$929,405	\$0	\$929,405
Rental of Property	\$90,517	\$0	\$90,517
TOTAL CASH RECEIPTS	\$11,996,529	\$10,630,692	\$22,627,221
<u>Cash Disbursements</u>	<u>General Fund</u>	<u>Special Revenue</u>	<u>Total</u>
Salaries	\$4,766,899	\$4,300,930	\$9,067,829
PERS/Workers Comp/Medicare	\$713,976	\$660,999	\$1,374,975
Health Benefits	\$877,270	\$758,432	\$1,635,702
Travel	\$57,733	\$32,816	\$90,549
Supplies	\$398,162	\$789,542	\$1,187,704
Contracts Services/Repairs	\$1,292,097	\$3,515,138	\$4,807,235
Building Rental	\$29,435	\$142,828	\$172,263
Advertising and Printing	\$21,663	\$182,142	\$203,805
Other Expenses	\$136,401	\$532,736	\$669,137
Equipment	\$352,803	\$340,953	\$693,756
Remittance to State	\$951,502	\$0	\$951,502
TOTAL CASH DISBURSEMENTS	\$9,597,941	\$11,256,516	\$20,854,457
RECEIPTS LESS DISBURSEMENTS	\$2,398,588	(\$625,824)	\$1,772,764
Transfers/Advances-In	(\$2,421,260)	(\$386,369)	(\$2,807,629)
Transfers/Advances-Out	\$0	\$2,807,629	\$2,807,629
Reserve for Encumbrances	\$14,317,177	\$5,838,948	\$20,156,125
FUND BALANCE	\$19,137,025	\$2,791,864	\$21,928,889



Summit County Public Health

General Fund Executive Summary

November 2022 Financial Report

	<u>2021 YTD</u> <u>Actual</u>	<u>2022 YTD</u> <u>Actual</u>	<u>2021 vs 2022</u> <u>YTD Variance</u>
Cash Receipts			
Local Taxation	3,230,675	3,230,675	0
State Subsidy	204,339	786,152	581,812
Environmental Health Fees	2,574,097	2,164,429	(409,668)
Vital Statistics	506,373	539,614	33,241
Personal Health Services	522,464	503,402	(19,061)
Miscellaneous Receipts	588,006	247,126	(340,880)
Federal Funds Reimbursement	9,404	18,953	9,549
Local Contracts (Including Akron)	3,442,960	3,486,256	43,296
State Fees	900,277	929,405	29,128
Rental of Property	96,697	90,517	(6,181)
TOTAL CASH RECEIPTS	12,075,292	11,996,529	(78,763)
Cash Disbursements			
Salaries	3,686,973	4,766,899	1,079,926
PERS/Workers Comp/Medicare	556,975	713,976	157,001
Health Benefits	710,496	877,270	166,774
Travel	69,261	57,733	(11,529)
Supplies	422,390	398,162	(24,228)
Contracts Services/Repairs	1,252,094	1,292,097	40,003
Building Rental	29,063	29,435	372
Advertising and Printing	18,042	21,663	3,622
Other Expenses	100,491	136,401	35,910
Equipment	200,305	352,803	152,498
Remittance to State	948,071	951,502	3,430
Nuisance Abatement Expense	1,540	0	(1,540)
TOTAL CASH DISBURSEMENTS	7,995,702	9,597,942	1,602,240
RECEIPTS LESS DISBURSEMENTS	4,079,590	2,398,587	(1,681,003)
Transfers/Advances-In (Receipts)	(2,421,282)	(2,421,260)	22
Transfers/Advances-Out (Disbursements)	0	0	0
Reserve for Encumbrances	9,765,322	14,317,177	4,551,855
FUND BALANCE	16,266,194	19,137,025	2,870,830