

**Summit County Combined General Health District
Board of Health Meeting
Thursday, July 13, 2023 - 5 p.m.
Boardroom - Building A**

Public Conference: 330 926 5796; ID#74883



MINUTES

**Blanche Sigman
Dedicated Army Nurse and Public Health Servant
Posthumous Appreciation and Praise
from the Board of Health, Community and Staff (See Enclosure)**

A. Welcome of Persons Present: -- *Mr. Cugini called the meeting to order at 5:10 p.m.*

B. Call to Order

C. Board Member Roll Call:

Patricia Billow	<i>01/01/2022 -12/31/2025</i>	<i>Present</i>
Dr. Patrick Blakeslee	<i>05/11/2023-12/31/2025</i>	<i>Present</i>
Todd Burdette	<i>03/21/2022-03/20/2027</i>	<i>Present</i>
Dr. Catherine Cook	<i>01/01/2023-12/31/2026</i>	<i>Present</i>
Dominic Cugini	<i>04/01/2023-03/31/2027</i>	<i>Present</i>
Dr. Roberta DePompei	<i>01/01/2020-12/31/2023</i>	<i>Present</i>
Barry Gano	<i>05/12/2022-03/31/2024</i>	<i>Present</i>
Krisi Gindlesperger	<i>01/01/2023-12/31/2026</i>	<i>Present</i>
Mary Jo Goss	<i>01/01/2023 -12/31/2026</i>	<i>Excused Absence</i>
Dan Karant	<i>01/01/2021-12/31/2025</i>	<i>Present</i>
Janel Koellner	<i>02/09/2023 -03/31/2025</i>	<i>Virtual</i>
Dr. Gayleen Kolazcewski	<i>01/01/2020-12/31/2023</i>	<i>Excused Absence</i>
Dr. Aleksandra Mamonis	<i>01/01/2020-12/31/2023</i>	<i>Arrived After Roll Call</i>
Jeffrey Snell	<i>04/01/2022-03/31/2026</i>	<i>Present</i>
Marco Sommerville	<i>01/01/2023-12/31/2026</i>	<i>Absent</i>
Karen Talbott	<i>01/01/2023-12/31/2026</i>	<i>Present</i>
Dr. Kenneth Varian	<i>04/28/2022-12/31/2024</i>	<i>Arrived After Roll Call</i>
Sheila Williams	<i>01/01/2022-12/31/2025</i>	<i>Present</i>

Staff present: Tonia Burford, Angela Burgess, Joanne Emery, Eric Flint, Cory Kendrick, Clay Knapp, Marlene Martin, Sarah McKee, Brenda Pickle, David Shinn, Dr. Erika Sobolewski, Shaleeta Smith, Donna Skoda. Guests: Don Allman, Jennifer Breznai, Beverly Farrell Lowther, Farrell Lowther, Bruce Freeman, Colleen Sims.

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D. Approval of the Minutes of the Regular Board Meeting

Motion by Mr. Ganoe , seconded by Ms. Talbott to approve the Board of Health meeting minutes from June 8, 2023.

Approved by voice vote.

E. Public and Staff Comments (three minute maximum.) - None.

F. Reading of Schedule E - Late Filings - None.

Motion by _____, seconded by _____ to accept Schedule E - Late Filings:

G. Motion by Ms. Talbott, seconded by Mr. Snell to adopt Resolution No. 026-23, entitled "Approval of the Consent Agenda, Schedules and all matters on the Consent Agenda."

Schedule A	Personnel
Schedule B	Employee Training and Travel Expenses
Schedule C	Contracts
Schedule D	Finance
Schedule E	Late Filings

Approved by voice vote.

H. Health Commissioner's Report

Blanche Sigman Posthumous Resolution of Appreciation -- Ms. Skoda provided factual information on Blanche Sigman's service as a public health servant and first U. S. female casualty in World War II. The resolution of appreciation and praise was given to great nieces Jennifer Breznai and Beverly Farrell Lowther. The plaque is displayed in the Administration lounge area in Building A.

Motion by Mr. Snell, seconded by Dr. Cook, to adopt Resolution No. 027-23, "Expressing Appreciation and Praise from the Board of Health, Community and Staff of the Summit County Combined General Health District Posthumous to Blanche Sigman" (See Enclosure.)

Approved by voice vote.

**Summit County Combined General Health District
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MINUTES

Mr. Karant provided a correction to the Governance Committee report (See Enclosure.)

- 1. Motion by Mr. Karant, seconded by Dr. DePompei, to accept the changes to the Policy and Procedure document as sent to the Board of Health effective July 13, 2023 (30-day notice of amended changes posted to the Board website and discussed at the July 13, 2023 Board meeting.) [See Enclosures/Bylaws Page 9; Conflict of Interest; Code of Ethics.]**

Approved by voice vote.

- 2. Human Resources Committee Meeting Report (June 8, 2023) -- Patricia Billow/Executive Session**
- 3. 2023 All Staff Picnic and Year-End Appreciation Breakfast.**

Motion by Mr. Snell, seconded by Mr. Ganoë, to support the 2023 All Staff Picnic and 2023 Year-End Staff Appreciation Breakfast in an amount not to exceed \$5,000.00 (The 2023 All Staff Picnic is scheduled for Wednesday, August 23, 2023 at Coventry Oaks Pavilion, 40 Axline Avenue, Akron, Ohio from 11:00 a.m. to 4:00 p.m. The Year-End Staff Appreciation Breakfast will be held in December 2023 at the Fairway Building. An exact date and time for this event is still to be determined.)

Approved by voice vote.

- 4. Second Quarter, 2023 Non-Board Contracts Report (See Enclosure.)**
- 5. Second Quarter, 2023 Full-Time Equivalency Report (See Enclosure.)**
- 6. The Strategic Planning Committee will meet immediately after the July 13, 2023 Board of Health Meeting.**
- 7. The Financial Operations Committee will meet immediately after the August 10, 2023 Board of Health Meeting.**

I. Fiscal Report

- 1. Motion by Mr. Ganoë, seconded by Ms. Gindlesperger, to adopt Resolution No. 028-23 entitled, "Resolution Authorizing Then and Now Certificate."**

**Summit County Combined General Health District
Board of Health Meeting
Thursday, July 13, 2023 – 5 p.m.
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MINUTES

<u>Vendor</u>	<u>Amount</u>	<u>PO No.</u>	<u>Description</u>
AOHC	\$5,278.00	202302870	Public Health Emergency Preparedness B-Team Consultant

2. **Preliminary 2022 Audit Report** – Mr. Knapp reported 2022 audit submitted to Auditor of State; no issues found by our auditors.
3. **COVID-19 Rolling Expense Report** (See Enclosure.) – Mr. Knapp reported the Covid vaccine grant ended June 30, 2023. Nothing reported to date on the new vaccine effort.
4. **Monthly Reports Update** – Mr. Knapp reported the general expenditure by division has been added. Next month will be the revenue side. Everything will be back to previous reporting.

J. **Environmental Report** – Ms. Burford reported the owner advised he sold the property. The new owner has to apply for the variance. The property went to a property management firm. We will work with the new owner to get the variance.

~~1. Motion by _____, seconded by _____, to adopt Resolution No. 029-23 approving and granting the issuance of a variance for Ray N. Jordan, Sr. at 992 Lang Road, Coventry Township, Parcel I.D. 19-05473, Summit County, Ohio, 44319 for the installation of a sewage treatment system.~~

2. **2022 Environmental Health Annual Report** (See Enclosure.)

Ms. Burford advised Thai Gourmet is still closed. No contact in five weeks. They will have to reapply for their license.

K. Clinical Health/Medical Director’s Report

1. **Communicable Disease Report** (See Enclosure.) -- Dr. Sobolewski advised over the past three years TB has been increasing. We normally have 10 to 12 active cases per year. Currently, we have 7; 6 of those were in the past two months. Three for this month.

Covid vaccinations are transitioning to a commercial product. They are preordering for Pfizer and Moderna. Insurers pick up as a covered vaccine. The concern is children who are not covered or covered on Medicaid without vaccination coverage. The plan is to push those so that we would have and can continue to receive for free as we do for all childhood vaccines. We also have a third pot of vaccines that we call the ODH vaccine and those are the adults that

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MINUTES

are uninsured. There is a plan to have a pot of those for unvaccinated adults. Covid vaccine will be a monovalent vaccine. There will be no changes to the influenza vaccine, especially given there was a very early flu season. Recommendation will be September and vaccinated by end of October. Conversations around getting the Covid and influenza vaccine at the same time.

2. Vector Borne Disease Report (See Enclosure.)

L. Miscellaneous Business

1. Motion by Mr. Snell, seconded by Ms. Billow to adjourn into Executive Session at 5:44 p.m.:

- a) **To conference with an attorney for the Board of Health concerning a dispute involving the Board that is the subject of imminent court action pursuant to ORC 121.22(G)(3); and**
- b) **To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee pursuant to ORC 121.22(G) (1).**

Roll Call Vote:

Patricia Billow (Aye), Dr. Patrick Blakeslee (Aye), Todd Burdette (Aye), Dr. Catherine Cook (Aye), Dominic Cugini (Aye), Dr. Roberta DePompei (Aye), Barry Ganoe (Aye), Krisi Gindlesperger (Aye), ~~Mary Jo Goss (-)~~, Dan Karant (Aye), ~~Jana Koellner (-)~~, ~~Dr. Gayleen Kolazcewski (-)~~, Dr. Aleksandra Mamonis (Aye), Jeffrey Snell (Aye), ~~Marco Sommerville (-)~~, Karen Talbott (Aye), Dr. Kenneth Varian (Aye) and Sheila Williams (Aye).

Motion carried.

Motion by Mr. Snell, seconded by Mr. Karant, to reconvene from Executive Session at 6:21 p.m.

Patricia Billow (Aye), Dr. Patrick Blakeslee (Aye), Todd Burdette (Aye), Dr. Catherine Cook (Aye), Dominic Cugini (Aye), Dr. Roberta DePompei (Aye), Barry Ganoe (Aye), Krisi Gindlesperger (Aye), ~~Mary Jo Goss (-)~~, Dan Karant (Aye), ~~Jana Koellner (-)~~, ~~Dr. Gayleen Kolazcewski (-)~~, Dr. Aleksandra Mamonis (Aye), Jeffrey

**Summit County Combined General Health District
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Thursday, July 13, 2023 - 5 p.m.
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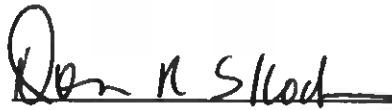
MINUTES

**Snell (Aye), Marco ~~Sommerville~~ (-), Karen Talbott (Aye), Dr. Kenneth Varian (Aye)
and Sheila Williams (Aye).**

Motion carried.

M. The meeting of the Board of Health adjourned at 6:22 p.m.

**The next meeting of the Board of Health is scheduled Thursday, August 10, 2023
at 5:00 p.m. in the ~~Boardroom- Building A,~~**


Secretary


President

**Summit County Combined General Health District
Board of Health Meeting
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SCHEDULE A – PERSONNEL

- 1. Approve the promotion of De'Maria Thompson, Outreach Specialist, \$18.34 per hour to Project Specialist, \$26.82 per hour, effective July 17, 2023** *(De'Maria has been working in Family Health since November 2022.)*
- 2. Approve the promotion of Courtney James, Outreach Specialist, \$18.34 per hour to Project Specialist, \$26.82 per hour, effective July 17, 2023** *(Courtney has been working in Family Health since December 2022.)*
- 3. Approve the promotion of Mike Boronka, Registered Environmental Health Specialist, \$33.89 per hour to Environmental Health Coordinator, \$35.59 per hour, effective July 17, 2023** *(Mike has worked at SCPH for 10 years. He will be performing coordinator duties in our Healthy Homes Lead Poisoning Prevention Program.)*
- 4. Approve the change of status of Steven Smith, Environmental Health Specialist-in-Training to Registered Environmental Health Specialist with no change in pay effective July 17, 2023** *(Steven recently met all the requirements from NEHA and ODH for advancement and works in the Food Safety Program.)*
- 5. Approve the resignation of Stephanie Roy, Public Health Coordinator, effective July 7, 2023** *(Stephanie has worked at SCPH for one year in the Family Health Division.)*
- 6. Approve the resignation of Desaree Masters, EH Supervisor, effective July 28, 2023** *(Desaree has been working in the food and recreation program since 2014, for a total of 9 years.)*

**Summit County Combined General Health District
Board of Health Meeting
Thursday, July 13, 2023 - 5 p.m.
Boardroom - Building A**



SCHEDULE B - EMPLOYEE TRAINING AND TRAVEL



JULY TRAINING AND TRAVEL REPORT 2023

Travel Request 4 AOHC New Employee Training

Overview		Total Request Cost: \$202.92
Description: Training for new employees in health departments.		
Owner: Misha Cobaugh Lee(4445)	Status: PENDING BOARD APPROVAL	
Start Date: 7/18/2023	End Date: 7/18/2023	Travel Type: Event Funding Source: General
Events		Events Cost: \$30.00
Name: AOHC New Employee Training- July 2023		Total: \$30.00
Start Date: 7/18/2023	End Date: 7/18/2023	Host: AOHC at Union Co. Health Dept.
Address: 940 London Avenue, Marysville, Ohio		
Notes: Training is for employees new to the public health field.		
Attendee	Registration Cost	
Misha Cobaugh Lee (4445)	\$30.00	
Travel Expenses		Travel Cost: \$0.00
Vehicle Expenses		Vehicles Cost: \$172.92
Misha Cobaugh Lee (4445)	Vehicle Type: Personal	Total: \$172.92
Miles: 264.00	Mileage @ \$0.655/mile: \$172.92	
Parking Cost: \$0.00	Misc. Cost: \$0.00	



Travel Request 5 Bridges Out of Poverty- September training

Overview		Total Request Cost: \$30.24
Description: DE&I training		
Owner: Misha Cobaugh Lee(4445)		Status: PENDING BOARD APPROVAL
Start Date: 9/21/2023	End Date: 9/21/2023	Travel Type: Event Funding Source: General
Events		Events Cost: \$25.00
Name: Bridges out of Poverty		Total: \$25.00
Start Date: 9/21/2023	End Date: 9/21/2023	Host: United Way of Summit & Medina Counties
Address: 37 N High Street, Akron, Ohio		
Attendee	Registration Cost	
Misha Cobaugh Lee (4445)	\$25.00	
Travel Expenses		Travel Cost: \$0.00
Vehicle Expenses		Vehicles Cost: \$5.24
Misha Cobaugh Lee (4445)	Vehicle Type: Personal	Total: \$5.24
Miles: 8.00	Mileage @ \$0.655/mile: \$5.24	



Travel Request 6

Akron Children's Hospital Lactation Conference Facilitators and Barriers to Human Milk

Overview	Total Request Cost: \$1,343.00
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Description: This conference is offered bi-annually by ACHC. 2 of our staff will attend in-person: Kirsten Bown at a reduced rate of \$95 as she is a committee member and Deborah Flack. All other staff will attend virtually. Staff will earn CEUs or LCerps necessary to continue CLC, CLS or IBCLC certifications.

Owner: Nikki Maffei(3332)

Status: PENDING BOARD APPROVAL

Start Date: 9/15/2023

End Date: 9/15/2023

Travel Type: Event

Funding Source: General

Events	Events Cost: \$1,303.00
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Name: Akron Children's Lactation Conference: Facilitators and Barriers to Human Total: \$1,303.00

Start Date: 9/15/2023 End Date: 9/15/2023 Host: Akron Children's Hospital

Address: 1 Perkins Square, Akron, Ohio

Notes: In-Person and Virtual conference.

Attendee	Registration Cost
Kirsten Bown (3267)	\$95.00
Deborah Flack (3137)	\$119.00
Luanne Holliday (3290)	\$99.00
Teresa Skello-Ferguson (3253)	\$99.00
Chloe Derrig (4386)	\$99.00
Andrea Rhodes (3184)	\$99.00
Alayna Fellers (4421)	\$99.00
Andrea Romano (4423)	\$99.00
Denaye Black (4272)	\$99.00
Joseph Bruening (4186)	\$99.00
Madeline Calfee (4170)	\$99.00
Cynthia Mironets (4413)	\$99.00
Mikaela Johnson (4433)	\$99.00

Travel Expenses	Travel Cost: \$0.00
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Vehicle Expenses	Vehicles Cost: \$40.00
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Kirsten Bown (3267)	Vehicle Type: Personal	Total: \$20.00
Miles: 0.00	Mileage @ \$0.655/mile: \$0.00	
Parking Cost: \$20.00	Misc. Cost: \$0.00	
Deborah Flack (3137)	Vehicle Type: Personal	Total: \$20.00
Miles: 0.00	Mileage @ \$0.655/mile: \$0.00	
Parking Cost: \$20.00	Misc. Cost: \$0.00	



Travel Request 7 Lead Abatement Contractor Refresher Class

Overview			Total Request Cost: \$250.00
Description: Lead Abatement Contractor Refresher Class for Nate King			
Owner: Nathan King(2238)		Status: PENDING BOARD APPROVAL	
Start Date: 7/25/2023	End Date: 7/25/2023	Travel Type: Event	Funding Source: General

Events			Events Cost: \$250.00
Name: Lead Abatement Contractor Refresher			Total: \$250.00
Start Date: 7/25/2023	End Date: 7/25/2023	Host: Lead Experts	
Address: 23209 Miles Road, Warrensville Heights, Ohio			
Notes: Required refresher class for LAC license			
Attendee	Registration Cost		
Nathan King (2238)	\$250.00		

Travel Expenses	Travel Cost: \$0.00
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Vehicle Expenses	Vehicles Cost: \$0.00
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Travel Request 8 Lead Risk Assessor Refresher Class

Overview			Total Request Cost: \$250.00
Description: Lead Risk Assessor Refresher class for Nate King			
Owner: Nathan King(2238)		Status: PENDING BOARD APPROVAL	
Start Date: 8/21/2023	End Date: 8/21/2023	Travel Type: Event	Funding Source: General

Events			Events Cost: \$250.00
Name: Lead Risk Assessor Refresher Class			Total: \$250.00
Start Date: 8/21/2023	End Date: 8/21/2023	Host: Lead Experts	
Address: 23209 Miles Road, Warrensville Heights, Ohio			
Notes: Required refresher class for LRA license			
Attendee	Registration Cost		
Nathan King (2238)	\$250.00		

Travel Expenses	Travel Cost: \$0.00
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Vehicle Expenses	Vehicles Cost: \$0.00
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Travel Request 9 DEI Training

Overview		Total Request Cost: \$25.00
Description: Bridges out of Poverty Training		
Owner: Sarah Mckee(4422)		Status: PENDING BOARD APPROVAL
Start Date: 7/20/2023	End Date: 7/20/2023	Travel Type: Event Funding Source: General

Events		Events Cost: \$25.00
Name: Bridges out of Poverty		Total: \$25.00
Start Date: 7/20/2023	End Date: 7/20/2023	Host: United Way of Summit & Medina Counties
Address: 37 N High Street, Akron, Ohio		
Attendee	Registration Cost	
Sarah Mckee (4422)	\$25.00	

Travel Expenses	Travel Cost: \$0.00
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Vehicle Expenses	Vehicles Cost: \$0.00
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Travel Request 11

L146 Homeland Security Exercise and Evaluation (HSEEP) Program

Overview			Total Request Cost: \$0.00
<p>Description: This 2-day course is for individuals involved in exercise programs and/or exercise design, development, conduct, evaluation, and improvement planning. The Homeland Security Exercise and Evaluation Program (HSEEP) Training Course is an intermediate-level training course that incorporates exercise guidance and best practices from the HSEEP Volumes. Throughout the course, participants will learn about topics including exercise program management, design and development, conduct, evaluation, and improvement planning.</p> <p>Owner: Colin Nolte(4379) Status: PENDING BOARD APPROVAL</p> <p>Start Date: 7/17/2023 End Date: 7/18/2023 Travel Type: Event Funding Source: General</p>			
Events			Events Cost: \$0.00
Name: L146 Homeland Security Exercise and Evaluation(HSEEP) Program			Total: \$0.00
Start Date: 7/17/2023	End Date: 7/18/2023	Host: Ohio Emergency Management	
Address: 9880 Murray Ridge Road, Elyria, Ohio			
Notes: This 2-day course is for individuals involved in exercise programs and/or exercise design, development,			
Attendee	Registration Cost		
Colin Nolte (4379)	\$0.00		
Travel Expenses			Travel Cost: \$0.00
Colin Nolte (4379)			Total: \$0.00
Lodging: \$0.00	Meals: \$0.00	Airfare: \$0.00	
Notes:			
Vehicle Expenses			Vehicles Cost: \$0.00
Colin Nolte (4379)			Total: \$0.00
Gas Cost: \$0.00	Vehicle Type: Fleet		Rental/Fare: \$0.00
Parking Cost: \$0.00	Misc. Cost: \$0.00		



Travel Request 12 Bridges out Of poverty

Overview			Total Request Cost: \$25.00
Description: DEI Training			
Owner: David Shinn(4425)		Status: PENDING BOARD APPROVAL	
Start Date: 9/21/2023	End Date: 9/21/2023	Travel Type: Event	Funding Source: General

Events			Events Cost: \$25.00
Name: Bridges out of poverty			Total: \$25.00
Start Date: 9/21/2023	End Date: 9/21/2023	Host: United Way of Medina and Summit County	
Address: 37 N High Street, Akron, Ohio			
Attendee	Registration Cost		
David Shinn (4425)	\$25.00		

Travel Expenses	Travel Cost: \$0.00
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Vehicle Expenses	Vehicles Cost: \$0.00
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Travel Request 16 Bridges Out Of Poverty

Overview			Total Request Cost: \$25.00
Description: Mandatory Training			
Owner: Shawna Graubner(3284)		Status: PENDING BOARD APPROVAL	
Start Date: 9/21/2023	End Date: 9/21/2023	Travel Type: Event	Funding Source: General

Events			Events Cost: \$25.00
Name: Bridges Out of Property			Total: \$25.00
Start Date: 9/21/2023	End Date: 9/21/2023	Host: United Way	
Address: 37 N. Howard Street, Akron, OH			
Notes: Mandatory Training			
Attendee	Registration Cost		
Violet Hoffman (4424)	\$25.00		

Travel Expenses	Travel Cost: \$0.00
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Violet Hoffman (4424)			Total: \$0.00
Lodging: \$0.00	Meals: \$0.00	Airfare: \$0.00	
Notes:			

Vehicle Expenses	Vehicles Cost: \$0.00
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Travel Request 17 Bridges out of Poverty

Overview	Total Request Cost: \$25.00
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Description: Mandatory training			
Owner: Kayla Petranic(4383)	Status: PENDING BOARD APPROVAL		
Start Date: 7/20/2023	End Date: 7/20/2023	Travel Type: Event	Funding Source: General

Events	Events Cost: \$25.00
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Name: Bridges out of Poverty			Total: \$25.00
Start Date: 7/20/2023	End Date: 7/20/2023	Host: United Way	
Address: 37 N High Street, Akron, Ohio			
Notes: Mandatory training			
Attendee	Registration Cost		
Nicole Becher (4431)	\$25.00		

Travel Expenses	Travel Cost: \$0.00
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Kayla Petranic (4383)			Total: \$0.00
Lodging: \$0.00	Meals: \$0.00	Airfare: \$0.00	
Notes:			

Vehicle Expenses	Vehicles Cost: \$0.00
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Kayla Petranic (4383)		Vehicle Type: Personal	Total: \$0.00
Miles: 0.00	Mileage @ \$0.655/mile: \$0.00		
Parking Cost: \$0.00	Misc. Cost: \$0.00		



Travel Request 19 Pressure grouting demonstration

Overview	Total Request Cost: \$0.00
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Description: An OEPA training of a demonstration of the process to pressure grout a 240' deep water well. Event is located at 10209 Avon Lake Road, Burbank OH 44214			
Owner: Alison Rogalski(2086)	Status: PENDING BOARD APPROVAL		
Start Date: 6/29/2023	End Date: 6/29/2023	Travel Type: Event	Funding Source: General

Events	Events Cost: \$0.00
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Name: Pressure grouting demonstration			Total: \$0.00
Start Date: 6/29/2023	End Date: 6/29/2023	Host: Donamarc/OEPA	
Address: 10209 Avon Lake Road, Burbank, Ohio			
Attendee	Registration Cost		
Atticus Kenny (4305)	\$0.00		
Shawn Miller (4358)	\$0.00		
Cory Tibbits (4437)	\$0.00		
Adam Hocevar (4357)	\$0.00		
Ellie Miller (4364)	\$0.00		
Amanda Carr (4184)	\$0.00		
Julie Reis (2160)	\$0.00		

Travel Expenses	Travel Cost: \$0.00
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Vehicle Expenses: Staff will use SCPH cars for travel.	Vehicles Cost: \$0.00
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Summit County Public Health

Travel Request 15 Bridges Out of Poverty Training

Overview	Total Request Cost: \$25.00
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Description: Mandatory training at United Way in Akron			
Owner: Joanne Emery(3307)	Status: PENDING BOARD APPROVAL		
Start Date: 9/21/2023	End Date: 9/21/2023	Travel Type: Event	Funding Source: General

Events	Events Cost: \$0.00
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Travel Expenses	Travel Cost: \$25.00
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Robert Nordstrom (4439)	Total: \$25.00		
Lodging: \$0.00	Meals: \$0.00	Airfare: \$0.00	
Notes:			

Vehicle Expenses	Vehicles Cost: \$0.00
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Summit County Public Health

Travel Request 23 TB Intensive Workshop

Overview	Total Request Cost: \$5,220.00
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Description: TB Intensive Workshop - Rutgers, New Jersey Medical School, Global Tuberculosis Institute			
Owner: Shawna Graubner(3284)	Status: PENDING BOARD APPROVAL		
Start Date: 9/18/2023	End Date: 9/22/2023	Travel Type: Event	Funding Source: General

Events	Events Cost: \$500.00
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Name: TB Intensive Workshop		Total: \$500.00
Start Date: 9/18/2023	End Date: 9/22/2023	Host: Rutgers, New Jersey Medical School, Global Tuberculosis Institute
Address: ICPH, 1st Floor West Wing 225 Warren Street Newark, NJ 07103 NewarkNJ		
Notes: Interpret epidemiologic trends to better screen and treat groups who are at high risk for tuberculosis. Apply the latest advances for assessing risk, testing, and treating TB infection to prevent development of disease. Implement recommendations for prompt diagnosis, appropriate treatment and effective management of tuberculosis disease.		
List approaches for addressing clinical and social challenges in the management of patients with tuberculosis to achieve successful outcomes.		
Attendee	Registration Cost	
Justin Best (4417)	\$250.00	
Violet Hoffman (4424)	\$250.00	

Travel Expenses	Travel Cost: \$3,700.00
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Justin Best (4417)		Total: \$1,850.00
Lodging: \$1,200.00	Meals: \$150.00	Airfare: \$500.00
Notes:		

Violet Hoffman (4424)		Total: \$1,850.00
Lodging: \$1,200.00	Meals: \$150.00	Airfare: \$500.00
Notes:		

Vehicle Expenses	Vehicles Cost: \$1,020.00
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Justin Best (4417)		Total: \$510.00
Gas Cost: \$0.00	Vehicle Type: Rideshare/taxi	
Parking Cost: \$0.00	Rental/Fare: \$0.00	
	Misc. Cost: \$510.00	

Violet Hoffman (4424)		Total: \$510.00
Gas Cost: \$0.00	Vehicle Type: Rideshare/taxi	
Parking Cost: \$0.00	Rental/Fare: \$0.00	
	Misc. Cost: \$510.00	



MULTIPLE MEETINGS

Travel Request 21

CHW Advisory Meeting/Better Health Partnership Briefing

Overview	Total Request Cost: \$24.65
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Description: As a member of the CHW Advisory Group we meet two times per year. This project is funded by HRSA and spearheaded by Better Health Partnership.			
Owner: Donna Barrett(4071)	Status: PENDING BOARD APPROVAL		
Start Date: 8/29/2023	End Date: 8/29/2023	Travel Type: Event	Funding Source: General

Events	Events Cost: \$0.00
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Name: CHW Capacity Building Collaborative Advisory Board			Total: \$0.00
Start Date: 8/29/2023	End Date: 8/29/2023	Host: Better Health Partnership/MetroHealth	
Address: 4250 Richmond Road, Highland Hills, Ohio			
Notes: Bi-annual meeting and Better Health Partnership Briefing			
Attendee	Registration Cost		
Donna Barrett (4071)	\$0.00		

Travel Expenses	Travel Cost: \$0.00
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Donna Barrett (4071)			Total: \$0.00
Lodging: \$0.00	Meals: \$0.00	Airfare: \$0.00	
Notes:			

Vehicle Expenses	Vehicles Cost: \$24.65
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Donna Barrett (4071)		Vehicle Type: Personal	Total: \$24.65
Miles: 30.00	Mileage @ \$0.655/mile: \$19.65		
Parking Cost: \$5.00	Misc. Cost: \$0.00		



Travel Request 22 PHEP Grant Travel - In State

Overview		Total Request Cost: \$2,920.00
Description: Travel within the NECO Region and the State of Ohio for PHEP related activities (Training, Exercise, Program		
Owner: Christopher Barker(1115)		Status: PENDING BOARD APPROVAL
Start Date: 7/3/2023	End Date: 6/30/2024	Travel Type: Event Funding Source: General
Events		Events Cost: \$0.00
Name: Region / State Travel		Total: \$0.00
Start Date: 7/3/2023	End Date: 6/30/2024	Host: SCPH, NECO, ODH, Other
Address: TBD TBDOhio		
Notes: Travel within the NECO Region and the State of Ohio for PHEP related activities (Training, Exercise, Program		
Attendee	Registration Cost	
Christopher Barker (1115)	\$0.00	
Jennifer Smith (2150)	\$0.00	
Brian Hudson (4441)	\$0.00	
Colin Nolte (4379)	\$0.00	
Travel Expenses		Travel Cost: \$0.00
Vehicle Expenses		Vehicles Cost: \$2,920.00
Christopher Barker (1115)	Vehicle Type: Personal	Total: \$730.00
Miles: 1000.00	Mileage @ \$0.655/mile: \$655.00	
Parking Cost: \$75.00	Misc. Cost: \$0.00	
Jennifer Smith (2150)	Vehicle Type: Personal	Total: \$730.00
Miles: 1000.00	Mileage @ \$0.655/mile: \$655.00	
Parking Cost: \$75.00	Misc. Cost: \$0.00	
Colin Nolte (4379)	Vehicle Type: Personal	Total: \$730.00
Miles: 1000.00	Mileage @ \$0.655/mile: \$655.00	
Parking Cost: \$75.00	Misc. Cost: \$0.00	
Brian Hudson (4441)	Vehicle Type: Personal	Total: \$730.00
Miles: 1000.00	Mileage @ \$0.655/mile: \$655.00	
Parking Cost: \$75.00	Misc. Cost: \$0.00	

**Summit County Combined General Health District
Board of Health Meeting
Thursday, July 13, 2023 – 5 p. m.
Boardroom – Building A**



SCHEDULE C - CONTRACTS

A. Clinical Health

- 1. Adopt Contract No. 200005 authorizing an agreement between County of Summit Alcohol, Drug Addiction, and Mental Health Services Board and Summit County Combined General Health District to provide Project DAWN Summit County (pending Prosecutor approval for the period July 1, 2023 through June 30, 2024 in an amount not to exceed \$42,990.00 payable to SCCGHD.)**

B. Family Health

- 1. Adopt Contract No. 200011 authorizing an amended agreement between Project Milk Mission and Summit County Combined General Health District to decrease the contract dollar amount of the Healthy Moms and Babies Agreement (pending Prosecutor approval for the period of July 1, 2022 to June 30, 2024 in an amount not to exceed \$134,662.99 payable to Project Milk Mission.)**
- 2. Adopt Contract No. 200024 authorizing an agreement between United Way of Summit and Medina County and Summit County Combined General Health District to provide housing stabilization supports to eligible homeless youth in Summit County and manage the HMIS system for the Services for Homeless Youth program, funded by the Ohio Department of Health (pending Prosecutor approval for the period July 1, 2023 through June 30, 2024 in an amount not to exceed \$50,000.00 payable to United Way of Summit and Medina County.)**
- 3. Adopt Contract No. 200025 authorizing an agreement between Shelter Care, Inc. and Summit County Combined General Health District to provide services for the Street Outreach Center to eligible homeless youth in Summit County through the Services for Homeless Youth program, funded by the Ohio Department of Health (pending Prosecutor approval for the period July 1, 2023 through June 30, 2024 in an amount not to exceed \$25,000.00 payable to Shelter Care, Inc.)**

**Summit County Combined General Health District
Board of Health Meeting
Thursday, July 13, 2023 – 5 p. m.
Boardroom – Building A**



SCHEDULE C - CONTRACTS

C. Office of the Health Commissioner

- 1. Adopt Contract No. 200015 authorizing an agreement between the First Baptist Church of Akron and Summit County Combined General Health District (SCCGHD) for a 15-year easement for emergency egress and overflow parking (pending Prosecutor approval for the period of July 14, 2023 through July 13, 2038 in an amount not to exceed \$250,000.00 payable to First Baptist Church of Akron.)**
- 2. Adopt Contract No. 200016 authorizing an agreement between the First Baptist Church of Akron and Summit County Combined General Health District (SCCGHD) to purchase vacant land to expand drive through (pending Prosecutor approval in an amount not to exceed \$25,000.00 payable to First Baptist Church of Akron.)**

**Summit County Combined General Health District
Board of Health Meeting
Thursday, July 13, 2023 5:00p.m.
Summit Boardroom - Building A**



SCHEDULE D - FINANCE



SUMMIT COUNTY PUBLIC HEALTH

Cash Statement
As of June 2023

Cash Receipts		General Fund	Special Revenue	Total
	Environmental Health Fees	\$1,605,113	\$23,825	\$1,628,938
	Federal Funds Reimbursement	\$17,989	\$4,857,950	\$4,875,939
	Local Contracts (Including Akron)	\$2,062,752	\$127,394	\$2,190,146
	Local Taxation	\$1,615,338	\$0	\$1,615,338
	Miscellaneous Receipts	\$186,967	\$0	\$186,967
	Personal Health Services	\$304,047	\$3,297	\$307,344
	PH General Fund 2023 (PH General Fund 2023)	\$400	\$0	\$400
PH STI Prevention FY23	(PH STI Prevention FY23)	\$0	\$306	\$306
	Rental of Property	\$48,016	\$0	\$48,016
	Reproductive Health FY23 (Reproductive Health FY23)	\$0	\$404	\$404
	Reproductive Health FY24 (Reproductive Health FY24)	\$0	\$363	\$363
	State Fees	\$521,682	\$0	\$521,682
	State Subsidy	\$312,095	\$0	\$312,095
	Vital Statistics	\$289,286	\$0	\$289,286
	Total Cash Receipts	\$6,963,685	\$5,013,539	\$11,977,223
Cash Disbursements		General Fund	Special Revenue	Total
	Salaries	\$2,642,898	\$2,575,136	\$5,218,034
	PERS/Workers Comp/Medicare	\$399,516	\$395,607	\$795,123
	Health Benefits	\$477,922	\$442,915	\$920,837
	Travel	\$30,874	\$74,736	\$105,609
	Supplies	\$179,666	\$503,830	\$683,496
	Contracts Services/Repairs	\$807,667	\$2,049,350	\$2,857,018
	Building Rental	\$12,675	\$68,803	\$81,478
	Advertising and Printing	\$8,962	\$158,740	\$167,702
	Other Expenses	\$10,370	\$34,389	\$44,759
	Equipment	\$118,216	\$307,407	\$425,623
	Remittance to State	\$345,507	\$0	\$345,507
	Total Cash Disbursements	\$5,034,273	\$6,610,913	\$11,645,186
	Receipts Less Disbursements	\$1,929,411	(\$1,597,375)	\$332,037
	Reserve for Encumbrances	\$17,243,413	\$4,113,430	\$21,356,843
	FUND BALANCE	\$19,172,825	\$2,516,056	\$21,688,881